

JEFFERSON LOCAL SCHOOLS
Special Meeting
September 1, 2020

CALL TO ORDER

ROLL CALL

West Jefferson, Ohio, the Jefferson Board of Education met in special session for the purposes of a work session at 6:00 pm with the following members present: Mr. Harper, Mr. Quinn, Dr. Hiss, Mrs. Adams, Mrs. Duemmel

PLEDGE OF ALLEGIANCE

Mr. Quinn led in the Pledge of Allegiance

BOARD PRESIDENT'S REVIEW AND COMMENTS

Mr. Harper noted his appreciation for the hard work the Board has put in over the last six months. The District has gone through several challenges, including replacing a treasurer at short notice, the unexpected death of a member, the filling of the unexpected vacancy, and the overall challenges associated with COVID-19. The Board pulled together and met all state and ODE deadlines.

Mr. Harper noted that he will thank the London Board of Education for allowing the services of Kristine Blind as interim treasurer. He also hopes to form a stronger relationship with other Boards in the future.

The teachers and staff need the Board's support in the coming year.

EXECUTIVE SESSION (#2020-138)

Moved by Mrs. Adams and seconded by Mr. Quinn to enter executive session under ORC 121.22(G) for the following purposes:

1. To consider the appointment of a public employee or official; and

4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;

The vote: Yeas- Mr. Harper, Mr. Quinn, Mrs. Adams, Dr. Hiss, Mrs. Duemmel
The Board entered executive session at 6:30 PM

Moved by Mrs. Adams and seconded by Mr. Quinn to re-enter regular session
The vote: Yeas- Mr. Harper, Mr. Quinn, Mrs. Adams, Dr. Hiss, Mrs. Duemmel
The Board re-entered regular session at 7:18 PM.

SUBSTITUTE TEACHER NEEDS /CONTRACT

The proposed permanent substitute contract was discussed. Superintendent Mullet is redoing the contract language and will resubmit to the Board. Part of the funding for the positions is coming out of the CARES Act, but only until end of December. After December the General Fund will cover the costs. It was noted that the District is saving on the salaries of two teachers who are on unpaid leave that will help cover the costs of the substitutes. It is expected that the District will hire 4 substitutes in total due to a shortage of available substitutes in the county. If the District goes to all virtual learning the substitutes will not be utilized.

FOOD SERVICE – STUDENT MEAL DELIVERIES – AUG. 18 (ELKINS)

The food service operation is not doing well and the Board is considering options. Superintendent Mullet will meet with and develop an improvement plan with the Cafeteria Director. It was noted that the food service fund is already operating at a deficit due to salaries, benefits, and supplies being paid for during the summer months without meals being bought. Food service received a transfer of \$120,000 to cover its deficit in July.

Superintendent Mullet noted that Chartwells, a private company, may be an option for outsourcing the operation.

It was noted that inventory control is lax at the high school, with teachers not paying for items from the kitchen. Additionally, there has been poor practices in the past including free meals leading to the deficit. The need for change in these areas was discussed.

ENTERPRISE ZONE – UPDATE – FINANCIAL INCOME

Superintendent Mullet provided an update on the waiver request from the Village on property that is currently abated but the District receives \$0.01 per square foot in lieu of taxes paid. It is recommended that the Board formally vote to not approve the waiver request due to lack of communication from the company involved and the vague nature the waiver agreement is written.

TREASURER FINANCIAL REPORTS/OBSERVATIONS

The treasurer was commended for his recent Board update and presentation. The Board is appreciative of the understandability and detail provided in the update and encouraged the treasurer to continue the practice going forward. The treasurer noted that it was his intention to continue providing updates to the Board in a similar manner, employing charts and graphs as appropriate with updates throughout the year.

TREASURER – 2020/2021 GOALS

The following were noted as goals for the treasurer in the coming year:

- a. Financial management
- b. District Services

Mr. Quinn conducted a survey of administrators and staff on what they would like to see from the treasurer's office in terms of services. The results will be shared with the treasurer as a way to develop specific goals.

PROJECTED AGENDA ITEMS

- Begin reviewing the value of educational contract Services presently utilized – (Example: ESC)
- 2020/2021 Goals – Board – Superintendent
- Board Committee Assignments – (Board legislative)
- Leadership Management Evaluation/ justification asst. positions
- Employee recognition/appreciation – retirement/services

The above projected agenda items were briefly discussed. Mr. Harper noted that they may appear on a future Board agenda.

ADJOURNMENT

Moved by Dr. Hiss and seconded by Mr. Quinn that the Board adjourn the meeting at 8:30 pm.

The vote: Yeas- Mr. Harper, Mr. Quinn, Dr. Hiss, Mrs. Adams, Mrs. Duemmel. Meeting Adjourned.

President

Treasurer