

JEFFERSON LOCAL SCHOOLS
Regular Meeting
December 14, 2020

CALL TO ORDER

ROLL CALL

West Jefferson, Ohio High School, the Jefferson Local Board of Education met in regular session at 6:45 pm with the following members present: Mrs. Adams, Mr. Quinn, Mrs. Duemmel, Dr. Hiss, Mr. Harper, Superintendent, Mr. Mullett, and Treasurer, Mr. Ingles.

PLEDGE OF ALLEGIANCE

Mr. Ingles led in the Pledge of Allegiance.

RECOGNITION OF VISITORS

Mr. Harper recognized the administrators in attendance.

PRESENTATIONS/ADMINISTRATIVE REPORTS

Mr. Ingles described for the Board the issue regarding missed contributions to the State Teachers Retirement Board. Administrators receiving a 6% pick up of their required retirement contributions was contributing 7% instead of the required 8%. This has been an issue for several years. Mr. Ingles noted the changes the treasurer's office is making to correct the issue. Mr. Harper wants the Board to discuss in a future work session how to make up the missed contributions.

Mr. Hiss gave a presentation on the Transfinder software package that will aid the transportation department in its routing. Mr. Hiss described the benefits of the software and how it can improve District operations. The Board asked questions of Mr. Hiss.

ADOPTION OF AGENDA (#2020-198)

Moved by Dr. Hiss and seconded by Mr. Quinn that the Board adopt the agenda with the following additions:

1. H.4 to the treasurer's report for an Amended Certificate of Estimated Resources and Amended Appropriations to the Coronavirus Relief Fund.

2. L.10 to the superintendent's report for the approval of the collective bargaining agreement with the West Jefferson Education Association.

The ayes: Mr. Harper, Dr. Hiss, Mr. Quinn, Mrs. Adams, Mrs. Duemmel. Approved.

APPROVAL OF MINUTES (#2020-199)

Moved by Mrs. Adams and seconded by Mrs. Duemmel that the Board approve the Minutes of Regular Meeting, November 9, 2020; Special Meeting, December 7, 2020.

The ayes: Mrs. Duemmel, Mrs. Adams, Dr. Hiss, Mr. Harper, Mr. Quinn. Approved.

Mr. Harper thanked Mrs. Adams for taking the minutes of the special meeting held on December 7, 2020 in the treasurer's absence.

TREASURER'S REPORT

MONTHLY FINANCIAL REPORTS (#2020-200)

Moved by Dr. Hiss and seconded by Mr. Quinn that the Board approve the Monthly Financial Reports as presented.

The ayes: Dr. Hiss, Mrs. Duemmel, Mr. Harper, Mr. Quinn, Mrs. Adams. Approved.

CONTRACT WITH TRANSFINDER FOR TRANSPORTATION SOFTWARE PURCHASE (#2020-201)

Moved by Dr. Hiss and seconded by Mr. Quinn that the Board approve a contract with Transfinder for transportation software (\$6,495 year 1; \$4,350 year 2).

The ayes: Mr. Quinn, Mr. Harper, Mrs. Adams, Mrs. Duemmel, Dr. Hiss. Approved.

THEN & NOW PURCHASE (#2020-202)

Moved by Mrs. Adams and seconded by Mr. Quinn that the Board approve the following “Then and Now” Purchase: Bureau of Workers Compensation 2021 premium invoice #1008962872 11/27/2020 for \$19,735. Purchase Order dated 12/08/2020.

The ayes: Dr. Hiss, Mrs. Duemmel, Mrs. Adams, Mr. Harper, Mr. Quinn. Approved.

AMENDED CERTIFICATE OF ESTIMATED RESOURCES AND AMENDED APPROPRIATIONS (#2020-203)

Moved by Dr. Hiss and seconded by Mr. Quinn that the Board approve the Amended Appropriations and Certificate of Estimated Resources as follows:

<u>Fund</u>	<u>Amount</u>
510 (Coronavirus Relief Fund)	\$ + 90,000.00

The ayes: Mr. Harper, Mrs. Adams, Mr. Quinn, Dr. Hiss, Mrs. Duemmel. Approved.

PUBLIC PARTICIPATION*

None

ITEMS OF INTEREST OR GENERAL INFORMATION

Professional Meetings
Professional Meeting Reactions

BOARD REPORT

Tolles Report - Mr. Harper

Mr. Harper noted the challenges facing Tolles Career Center with the Coronavirus pandemic.

Legislative Liaison Report – Mr. Harper

Mr. Harper noted that the Fair School Plan is working its way through the Ohio General Assembly and Senate. The Board could take a resolution in support of passage of the bill if it so chooses.

PUBLIC RECORDS DESIGNEE - (INGLES) (#2020-204)

Moved by Mr. Quinn and seconded by Mrs. Adams that the Board approve the appointment of Treasurer Mark Ingles as the Public Records Designee for Jefferson Local Board of Education.

The ayes: Dr. Hiss, Mrs. Duemmel, Mrs. Adams, Mr. Harper, Mr. Quinn. Approved.

Mr. Ingles was asked of his thoughts on the public record keeping at the central office and ways he feels that it could be improved.

SUPERINTENDENT'S REPORT

CLASSIFIED SUBSTITUTES FOR 2020-2021 SCHOOL YEAR (#2020-205)

Moved by Dr. Hiss and seconded by Mrs. Duemmel that the Board approve the following classified substitutes for the 2020-2021 school year:

Dianna Willis*

*pending completion of licensure/employment requirements

The ayes: Mrs. Adams, Mr. Quinn, Mr. Harper, Mrs. Duemmel, Dr. Hiss. Approved.

DONATIONS (#2020-206)

Moved by Mrs. Adams and seconded by Dr. Hiss that the Board accept the following donations:

- a) Writing paper (valued at \$10) to Norwood Elementary from Mindy Ramey.
- b) Hats and gloves (valued at \$200-500) to Norwood Elementary from Steve Clark/Dollar General.
- c) \$30.00 to the Athletic Department from The Daily Buzz coffee shop.
- d) Handmade cloth masks (valued at \$75) to the district from Linda Collins.
- e) Disposable gloves to the district from West Jefferson Food Pantry.
- f) \$2,500.00 to the district from G & J Pepsi Cola Bottlers.
- g) \$2,000.00 to the Concerned Citizens for Better Schools Levy Fund from G & J Pepsi Cola Bottlers.
- h) \$523.45 to Norwood Elementary from Kroger.
- i) One HUION Inspiroy Ink Drawing Tablet (\$77.59), one ORIbox stylus pen (10.99) and one Anker 4-port usb 3.0 hub/ultra slim (11.99) to Jackie Fitzpatrick's middle school class from The Donors Choose Team.

The ayes: Mr. Quinn, Mr. Harper, Dr. Hiss, Mrs. Adams, Mrs. Duemmel. Approved.

Mr. Harper asked Mr. Ingles and Mr. Mullett about the Pepsi donation and the particulars of the contract with Pepsi.

FIRST READING TO AMEND POLICY DM/CASH IN SCHOOL BUILDINGS/DEPOSIT OF PUBLIC FUNDS (#2020-207)

Moved by Dr. Hiss and seconded by Mrs. Adams that it be duly noted in the minutes that this is the first reading to amend Policy DM/Cash in School Buildings /Deposit of Public Funds (Cash Collection Points).

The ayes: Mr. Harper, Mrs. Duemmel, Mr. Quinn, Mrs. Adams, Dr. Hiss. Approved.

SECOND READING TO ADOPT/AMEND BOARD POLICY (DJH/CREDIT CARDS & DJH-R/REGULATION) #2020-208)

In accordance with ORC 3313.20 and Board Policies BF, BFB and BFC, it is required that the Superintendent submits in writing to the Board and that two separate readings at two separate meetings are completed before policy can be adopted or amended. The first reading was heard at the November 9, 2020 regular board of education meeting.

Moved by Mrs. Adams and seconded by Dr. Hiss that the Board approve amending Policy DJH/Credit Cards and remove DJH-R (regulation) as presented:

- a) Credit Cards (DJH)
- b) Regulations (DJH-R)

The ayes: Dr. Hiss, Mrs. Adams, Mr. Harper, Mr. Quinn, Mrs. Duemmel. Approved.

Mr. Ingles was asked how he intends to ensure the secure keeping of public records at the District..

SECOND READING/ADOPTION OF BOARD POLICY ACA, ACAA, ACAA-R/NON DISCRIMINATION/SEXUAL HARASSMENT (#2020-209)

In accordance with ORC 3313.20 and Board Policies BF, BFB and BFC, it is required that the Superintendent submits in writing to the Board and that two separate readings at two separate meetings are completed before policy can be adopted or amended. The first reading was heard at the November 9, 2020 regular board of education meeting.

Moved by Dr. Hiss and seconded by Mrs. Duemmel that the Board approve the adoption of new Policy ACA/Non-Discrimination on the Basis of Sex; adopt new Policy ACAA/Sexual Harassment; and adopt new Regulation ACAA-R/Sexual Harassment Grievance Process as presented:

- a) Non-Discrimination/Sexual Harassment (ACA, ACAA, ACAA-R)

The ayes: Mrs. Duemmel, Mr. Quinn, Dr. Hiss, Mr. Harper, Mrs. Adams. Approved.

EXTRACURRICULARS FOR 2020-2021 SCHOOL YEAR (#2020-210)

Moved by Mrs. Adams and seconded by Mrs. Duemmel that the Board approve the following one-year extracurricular contracts for the 2020-2021 school year:

Macy Phillips – HS Assist. Girls’ Soccer Coach, step 1 (2300.94)

The ayes: Mr. Quinn, Dr. Hiss, Mrs. Adams, Mrs. Duemmel. Approved.
Abstain: Mr. Harper.

EXTRACURRICULARS FOR 2020-2021 SCHOOL YEAR (#2020-211)

Moved by Mrs. Adams and seconded by Mr. Quinn that the Board approve the following one-year extracurricular contracts for the 2020-2021 school year.

Keegan Wolfe – Volunteer HS Assist. Boys’ Basketball Coach
Jason Bogenrife – HS Head Baseball Coach, step 6 (4985.37)
Jim Stevens – HS Head Softball Coach, step 6 (4985.37)
Austin McLean – HS Head Track Coach, step 1 (3067.92)
Brad Roe – HS Head Tennis Coach, step 2 (3451.41)
Alexandria Braithwaite – MS Head Softball Coach, step 2 (2684.43)
Jim Little – MS Head Track Coach, step 2 (2684.43)

The ayes: Mrs. Adams, Mr. Harper, Mrs. Duemmel, Dr. Hiss, Mr. Quinn. Approved.

RESIGNATIONS (#2020-212)

Moved by Mrs. Duemmel and seconded by Mr. Quinn that the Board accept the following resignations as requested:

- a) Bonnie Ward as School Bus Driver effective December 18, 2020.
- b) Deloris Skaggs as Cafeteria Worker, for retirement purposes, effective November 30, 2020.

The ayes: Mr. Harper, Dr. Hiss, Mrs. Duemmel, Mr. Quinn, Mrs. Adams. Approved.

SET DATE, TIME AND PLACE FOR 2021 ORGANIZATIONAL & REGULAR BOARD MEETINGS (#2020-213)

Moved by Dr. Hiss and seconded by Mrs. Adams that the Board set Monday, January 11, 2021 at 6:30 p.m. as the date and time for the 2021 Organizational Meeting to be followed by the Regular January Meeting at 7:00 p.m., both meetings to be held in the high school auditoria.

The ayes: Mrs. Duemmel, Mrs. Adams, Mr. Quinn, Dr. Hiss, Mr. Harper. Approved.

APPOINTMENTS TO HURT BATTELLE LIBRARY BOARD OF TRUSTEES (HAMILTON & BROWN) (#2020-214)

Moved by Mrs. Adams and seconded by Dr. Hiss that the Board approve the following appointments to the Hurt Battelle Memorial Library Board of Trustees as requested:

- a) Bonnie Hamilton, effective immediately through December 31, 2023, to fill the unexpired term of Nancy Ary who resigned as of September 10, 2020.
- b) Heather Brown to a new seven year term effective January 1, 2021 through December 31, 2027. Her current term expires December 31, 2020.

The ayes: Mr. Quinn, Mr. Harper, Dr. Hiss, Mrs. Adams, Mrs. Duemmel. Approved.

EMPLOYMENT (THOMAS) (#2020-215)

Moved by Mr. Quinn and seconded by Mrs. Adams that the Board approve the employment of Zachary Thomas as Computer Teacher/Intervention Specialist on a one-year contract, for the balance of the 2020-2021 school year, effective December 1, 2020 at step BS/0 of the adopted teacher salary schedule.

The ayes: Mrs. Adams, Mr. Quinn, Mr. Harper, Mrs. Duemmel, Dr. Hiss. Approved.

COLLECTIVE BARGAINING AGREEMENT (WJEA) (#2020-216)

Moved by Dr. Hiss and seconded by Mrs. Duemmel that the Board approve the Agreement with the West Jefferson Education Association as presented effective July 1, 2020 through June 30, 2021.

The ayes: Mr. Harper, Mr. Quinn, Mrs. Duemmel, Dr. Hiss.

Abstain: Mrs. Adams. Approved.

Mr. Harper thanked Dr. Hiss for her participation on the negotiation committee. He also thanked Mr. Mullett and Mr. Ingles for their support and contributions. Specifically, he thanked Mr. Mullett for handling most of the negotiations himself, saving the District on legal costs. Mr. Harper also thanked the administration for their input. The Board now moves on to negotiations with OAPSE.

ADJOURNMENT

Moved by Mrs. Adams and seconded by Mr. Quinn that the Board adjourn the meeting at 8:07 pm.

The ayes: Dr. Hiss, Mrs. Duemmel, Mr. Quinn, Mr. Harper, Mrs. Adams. Meeting Adjourned.

President

Treasurer