

JEFFERSON LOCAL SCHOOLS
Regular Meeting
September 12, 2022

CALL TO ORDER

ROLL CALL

West Jefferson, Ohio High School, the Jefferson Local Board of Education met in Regular session at 7:00 pm with the following members present: Mrs. Duemmel, Mr. Quinn, Dr. Hiss, Ms. Newman, Mrs. Roberts, Superintendent, Mr. Mullett, and Treasurer, Mr. Ingles.

PLEDGE OF ALLEGIANCE

Mr. Mullett led in the Pledge of Allegiance.

RECOGNITION OF VISITORS

Visitors were welcomed to the meeting.

ADMINISTRATIVE REPORTS/PRESENTATIONS

ESC Superintendent Mary Mitchell gave an overview of services provided to the District.

ADOPTION OF AGENDA (#2022-189)

Moved by Mr. Quinn and seconded by Mrs. Duemmel that the Board adopt the agenda with the following changes:

1. Remove student ticket takers from item L.8
2. Amend item L.10 to have the pay rate increase effective July 1, 2022
3. Add Jared Wheeler to substitute list item L.1 and L.2

The ayes: Dr. Hiss, Mrs. Roberts, Ms. Newman, Mrs. Duemmel, Mr. Quinn. Approved.

APPROVAL OF MINUTES (#2022-190)

Moved by Mrs. Duemmel and seconded by Mr. Quinn that the Board approve the Minutes of Regular Meeting, July 11, 2022 w/amended vote on resolution 2022-163; Regular Meeting, August 8, 2022; Special Meeting, August 25, 2022.

The ayes: Mr. Harper, Mrs. Duemmel, Mr. Quinn, Dr. Hiss, Ms. Newman. Approved.

TREASURER’S REPORT

MONTHLY FINANCIAL REPORTS (#2022-191)

Moved by Mrs. Duemmel and seconded by Ms. Newman that the Board approve the Monthly Financial Reports as presented.

The ayes: Mr. Quinn, Ms. Newman, Mrs. Duemmel, Mrs. Roberts, Dr. Hiss.

CONSENT ITEMS (#2022-192)

Moved by Mr. Quinn and seconded by Ms. Newman that the Board approve consent items H.2-H.6:

H.2: AMENDED CERTIFICATE OF ESTIMATED RESOURCES

Recommendation to approve amending the certificate of estimated resources as follows:

HS Renaissance Club (018-9020)	+ \$ 1,000.00
Class of 2025 (200-9825)	+ 1,400.00
Food Service Fund	+ 614.00
Student Activities Fund	+ 935.44
Permanent Improvement Fund	+ 89,810.50
Class of 2026 (200-9826)	+ 5,600.00
School Safety Grant (599-9023)	+ 23,843.32

H.3: AMENDED APPROPRIATIONS

Recommendation to approve the following amended appropriations:

HS Renaissance Club (018-9020)	+ \$ 3,000.00
Class of 2025 (200-9825)	+ 150.00
Permanent Improvement Fund	+ 89,810.50
Debt Service Fund	+ 89,810.50
Class of 2022 (200-9804)	+ 3,562.21
Class of 2026 (200-2826)	+ 2,000.00
School Safety Grant (599-9023)	+ 23,843.32

H.4: TRANSFER OF FUNDS

Recommendation to approve the following transfer of funds:

1. \$89,810.50 from 002-9999 (Debt Service Fund) to 003-0000 (Permanent Improvement Fund). The Madison Co. Budget Commission approved the transfer request on August 23, 2022.
2. \$2,000.00 from 200-9804 (Class of 2022) to 200-9826 (Class of 2026)
3. \$1,562.21 from 200-9804 (Class of 2022) to 200-9805 (Class of 2023)
4. Close out account 200-9084 (Class of 2022).

H.5: OSBA ANNUAL BUSINESS MEETING DELEGATE 2022

Recommendation that the Board appoint Whitney Duemmel as a delegate to the 2022 OSBA Annual Business Meeting and Addie Newman as alternate.

H.6: NEW FUND CREATION - SCHOOL SAFETY GRANT

Request to approve creation of new fund 599-9023 (School Safety Grant).

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

The ayes: Mr. Quinn, Mrs. Duemmel, Ms. Newman, Mrs. Roberts, Dr. Hiss. Approved.

Public Participation

None

Administrative Reports

In board packet.

ITEMS OF INTEREST OR GENERAL INFORMATION

Professional Meetings
Professional Meeting Reactions

BOARD REPORT

Tolles Report - Mr. Harper

Mr. Harper provided the Board with a written report and presented an overview to the Board.

OSBA/Legislative Liaison Report - Mrs. Duemmel

HB110 created an Office of Computer Science Education and will require one credit for graduation. Teachers will be required to have a certification and funding is slated to be provided for such training.

ESSER I funds are to be spent by September 30, 2022

Committee Reports

None

SUPERINTENDENT'S REPORT

CERTIFIED SUBSTITUTES FOR 2022-2023 (#2022-193)

Moved by Mr. Quinn and seconded by Mrs. Duemmel that the Board approve the following substitute teachers for the 2022-2023 school year:

Kaylea Annen	Lynette Heneveld
Adrian Bailey	Audrey Lightle
Heather Bonham	Robert Penry
Barbara Butler	Bradley Stallman
Barbara Charles	Lana Swartz

Sara Moore	Charles Von Nordheim
Paul Doddridge	Anthony Williams
Shanee James	Carol Wonn
Robert Gibson	Shelly Wyman
Amanda Williams*	Michael Yankoviak
Klarissa Ramey*	Jared Wheeler*

*Temporary Subs

The ayes: Mrs. Duemmel, Mr. Quinn, Mrs. Roberts, Dr. Hiss, Ms. Newman. Approved.

CERTIFIED SUBSTITUTE FOR 2022-2023 (HISS) (#2022-194)

Moved by Mrs. Duemmel and seconded by Mr. Quinn that the Board approve Kathy Hiss as a substitute teacher for the 2022-2023 school year.

The ayes: Mrs. Roberts, Mrs. Duemmel, Ms. Newman, Mr. Quinn.

Abstain: Dr. Hiss

Approved.

CLASSIFIED SUBSTITUTES FOR 2022-2023 (#2022-195)

Moved by Mrs. Duemmel and seconded by Ms. Newman that the Board approve the following classified substitutes for the 2022-2023 school year:

Rachel Caldwell (Aide)	Alisha Hale (Nurse)
Andria Thompson-Peck (Nurse)	Amanda Williams (Nurse)
Julia Meinke (Aide)	Dennis Lally (Aide & Nurse)
Jared Wheeler (Aide)	

The ayes: Ms. Newman, Dr. Hiss, Mr. Quinn, Mrs. Duemmel, Mrs. Roberts. Approved.

DONATIONS (#2022-196)

Moved by Mr. Quinn and seconded by Ms. Newman that the Board accept the following donations:

- a) 300 scissors and 225 dry erase markers (valued at \$525) to Norwood Elementary from the Village of West Jefferson.
- b) School supplies (valued at \$100) to Norwood Elementary from Amazon.

- c) First grade supplies, second grade supplies, playdoh markers, notebooks, two backpacks (valued at \$200) to Norwood Elementary from Payton Smith.
- d) School supplies (valued at \$200) to Norwood Elementary from Sts. Simon & Jude Catholic Church.
- e) School supplies (valued at \$100) to West Jefferson High School from Sts. Simon & Jude Catholic Church.
- f) \$875 to the Athletic Department from Downtown Photography.
- g) Book bags, markers, colored pencils, glue, paper, folder, tissues (valued at \$300) to Norwood Elementary from the West Jefferson Police Department.
- h) \$1,000.00 to the Timmons Scholarship Fund from the Timmons brothers.

The ayes: Mr. Quinn, Mrs. Duemmel, Ms. Newman, Mrs. Roberts, Dr. Hiss. Approved.

PAY IN-LIEU-OF TRANSPORTATION FOR 2022-2023 (#2022-197)

Moved by Ms. Newman and seconded by Mrs. Duemmel that the Board approve the following students for payment in-lieu-of transportation for the 2022-2023 school year:

Elliott Hamilton – Cypress Christian
 Audrey Norris (Cols School for Girls) and Manning Norris (The Wellington School)
 Abigail Urbancic – Worthington Christian
 Ivanka Leskiv – GEC School
 Ashley Baker (Tree of Life Christian) and Kyle Baker (Oakstone Academy)
 Logan Storts – Bishop Watterson
 Adrianna Cherneta - GEC School
 Haven Adair - Cypress Christian
 Maxim, Anna, Timothy and Emma Soloha - GEC School
 Alexa & Mia Soloha - GEC School
 Alina Ryzha – GEC School
 Irina & Leah Herasymchuk – GEC School

The ayes: Mrs. Roberts, Ms. Newman, Dr. Hiss, Mr. Quinn, Mrs. Duemmel. Approved.

RESIGNATIONS/RETIREMENT (#2022-198)

Moved by Mrs. Duemmel and seconded by Ms. Newman that the Board accept the following retirements/resignations as requested:

- a) Jeri “Bambi” Keckley as Elementary Secretary, for retirement purposes, effective December 31, 2022.
- b) Mark Staffan as Elementary Teacher, for retirement purposes, effective May 31, 2023.
- c) Cindy Duke as Paraprofessional Aide, in order to be employed as an Intervention Specialist pending certification, effective August 15, 2022.

The ayes: Mrs. Duemmel, Dr. Hiss, Ms. Newman, Mr. Quinn, Mrs. Roberts. Approved.

EXTRACURRICULAR SALARY ADJUSTMENT (BROWNING) (#2022-199)

Moved by Mr. Quinn and seconded by Mrs. Duemmel that the Board approve a salary adjustment for Ryan Browning’s extracurricular contract as Middle School Assistant Football Coach from step 1 to step 6 (3643.92) based on verification of past football coaching experience.

The ayes: Mr. Quinn, Mrs. Roberts, Dr. Hiss, Mrs. Duemmel, Ms. Newman. Approved.

MENTOR CONTRACTS FOR 2022-2023 (#2022-200)

Moved by Ms. Newman and seconded by Mrs. Duemmel that the Board approve the following Resident Educator Mentor contracts for the 2022-2023 school year per the WJEA negotiated agreement:

Amanda Wisenbarger (for B. Spezzalli)	\$1,000.00
Debra Ortlieb (for C. Duke)	\$1,000.00
Margeaux Nichols (Coordinator/Lead Mentor for A. Simmons, Z. Thomas, P. Shays, W. Morgan, K. Shedlock, A. Rose-Hobbs)	\$3,661.68

The ayes: Mrs. Roberts, Mrs. Duemmel, Mr. Quinn, Ms. Newman, Dr. Hiss. Approved.

EXTRACURRICULAR CONTRACTS FOR 2022-2023 (#2022-201)

Moved by Ms. Newman and seconded by Mrs. Duemmel that the Board approve the following one-year extracurricular contracts for the 2022-2023 school year:

Cherri Schneider – Athletic Site Manager for 2022-2023 at \$21.59 per hr. as needed effective September 1, 2022

Nick Houk – HS/MS Assist. Athletic Director, step 5 (7490.28)

John Koehler – HS/MS Physical Fitness, step 6 (1518.30 each for summer, fall, winter, spring)

The ayes: Dr. Hiss, Ms. Newman, Mrs. Duemmel, Mrs. Roberts, Mr. Quinn. Approved.

GRADUATE STATUS (B. VALLIERES (#2022-202))

Moved by Ms. Newman and seconded by Mr. Quinn that the Board approve Graduate status for Brennan Vallieres. Brennan has completed all State and Local requirements to receive his diploma from West Jefferson High School.

The ayes: Mr. Quinn, Mrs. Roberts, Mrs. Duemmel, Ms. Newman, Dr. Hiss. Approved.

INCREASE SUBSTITUTE CUSTODIAN PAY RATE FOR 2022-2023 (#2022-203)

Moved by Mrs. Duemmel and seconded by Ms. Newman that the Board approve increasing the Substitute Custodian pay rate to \$16.00 per hour effective August 1, 2022.

The ayes: Mrs. Duemmel, Dr. Hiss, Mrs. Roberts, Mr. Quinn, Ms. Newman. Approved.

RETROACTIVE SUBSTITUTE CUSTODIAN PAY RATE (J. HARPER) (#2022-204)

Moved by Ms. Newman and seconded by Mrs. Duemmel that the Board approve a retroactive pay rate for Substitute Custodian, Jessica Harper, effective August 1, 2022.

The ayes: Ms. Newman, Mr. Quinn, Mrs. Roberts, Dr. Hiss, Mrs. Duemmel. Approved.

SET SUBSTITUTE BUS DRIVER PAY RATE FOR 2022-2023 (R. HOCKENBERY)
(#2022-205)

Moved by Mr. Quinn and seconded by Mrs. Duemmel that the Board approve setting Robert Hockenbery's pay rate as Substitute Bus Driver at step 1 of the OAPSE negotiated bus driver salary schedule retroactive to August 23, 2022.

The ayes: Dr. Hiss, Ms. Newman, Mrs. Duemmel, Mrs. Roberts, Mr. Quinn. Approved.

STIPEND FOR PREPARATION OF STUDENT LESSONS DUE TO COVID
QUARANTINE (#2022-206)

Moved by Mr. Quinn and seconded by Ms. Newman that the Board approve stipends for staff preparing lessons for students quarantined due to COVID-19 at the rate of \$21.59 per hour for the 2022-2203 school year.*

*to be paid from ESSER funds if available

The ayes: Ms. Newman, Mrs. Duemmel, Dr. Hiss, Mrs. Roberts, Mr. Quinn. Approved.

PURCHASE OF NEW DODGE 2500 TRUCK (#2022-207)

Moved by Mr. Quinn and seconded by Mrs. Duemmel that the Board approve the purchase of a new Dodge 2500 truck in the amount of \$57,230.00 to replace the former food truck.

The ayes: Mrs. Roberts, Mr. Quinn, Ms. Newman, Dr. Hiss, Mrs. Duemmel. Approved.

ADJOURNMENT

Moved by Mr. Quinn and seconded by Mrs. Duemmel that the Board adjourn the meeting at 7:43 pm.

The ayes: Dr. Hiss, Mrs. Roberts, Ms. Newman, Mr. Quinn, Mrs. Duemmel.

Meeting adjourned.

President

Treasurer

