

JEFFERSON LOCAL SCHOOLS
Regular Meeting
May 13, 2019

CALL TO ORDER

ROLL CALL

West Jefferson, Ohio High School, the Jefferson Local Board of Education met in regular session at 6:00 p.m. with the following members present: Mr. Quinn, Mr. Doran, Mrs. Adams, Dr. Hiss, Mr. Harper, Superintendent, and Treasurer, Mrs. Smith. Mr. Mullett was absent.

PLEDGE OF ALLEGIANCE

Mrs. Winniestaffer, and the 5th grade math team, and Mrs. Bogenrife and the Middle School math team led in the Pledge of Allegiance.

RECOGNITION OF VISITORS

The following visitors were welcomed to the meeting: Tara McClaskie, Trevor Peters, Laura Peters, and Heather Brown.

PRESENTATIONS/ADMINISTRATIVE REPORTS

- **HS Presentation** – Kristen Kearns/Maker Space in Media Center – Mrs. Kearns went over the daily activities of the Innovation Space. They also do service products for the school and the community.
- **Administrative Reports** – Mr. Bute, Mrs. Omen and Mrs. Barte updated on building information.

ADOPTION OF AGENDA (#2019-73)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board adopt the agenda with the following additions:

1. Change Item M.13.b to only Jackie Fitzpatrick
2. Add Item M.13.c to Matt Adams

The vote: Yeas - Mrs. Adams, Dr. Hiss, Mr. Quinn, Mr. Harper, Mr. Doran. Approved.

APPROVAL OF MINUTES (#2019-74)

Moved by Dr. Hiss and seconded by Mrs. Adams that the Board approve the Minutes of Regular Meeting, April 8, 2019.

The vote: Yeas - Mr. Harper, Mrs. Adams, Mr. Doran, Mr. Quinn, Dr. Hiss. Approved.

REPORT OF THE TREASURER

MONTHLY FINANCIAL REPORTS (#2019-75)

Moved by Mr. Doran and seconded by Mr. Quinn that the Board approve the Monthly Financial Reports as presented.

The vote: Yeas - Dr. Hiss, Mr. Quinn, Mr. Harper, Mr. Doran, Mrs. Adams. Approved.

FIVE YEAR FORECAST (#2019-76)

Moved by Mr. Doran and seconded by Dr. Hiss that the Board approve the updated Five-Year Forecast as presented.

The vote: Yeas - Mr. Doran, Mr. Harper, Dr. Hiss, Mrs. Adams, Mr. Quinn. Approved.

AMENDED APPROPRIATIONS (#2019-77)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve the following Amended Appropriations as follows:

<u>Fund</u>	<u>Amount</u>	
018 (Public Support)	+ \$ 17,777.00	Battelle Grant Maker Space
516-9009 (IDEA B)	+ 3,629.41	
572-9009 (Title I)	- 23.37	
599-9009 (Academic Enrich)	+ 29.42	

The vote: Yeas - Mr. Quinn, Mrs. Adams, Dr. Hiss, Mr. Harper, Mr. Doran. Approved.

AMENDED CERTIFICATE OF ESTIMATED RESOURCES (#2019-78)

Moved by Dr. Hiss and seconded by Mrs. Adams that the Board approve the Certificate of Estimated Resources as follow:

<u>Fund</u>	<u>Amount</u>	
001 (General)	+ \$100,000.00	WJ Village Land Sale
018 (Public Support)	+ 30,000.00	Battelle Grant Maker Space
516-9009 (IDEA B)	+ 3,629.41	
572-9009 (Title I)	- 23.37	
599-9009 (Academic Enrich) +	679.42	

The vote: Yeas - Mrs. Adams, Mr. Doran, Mr. Harper, Mr. Quinn, Dr. Hiss. Approved.

INSURANCE PLANS FOR 2019-2020 (#2019-79)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve the following insurance plans for the 2019-2020 school year:

- a) Property Insurance with Ohio School Plan effective 7/1/19 through 7/1/20 in the amount of \$33,074.
- b) Liability/Violence/Cyber Insurance with Ohio School Plan effective 7/1/19 through 7/1/20 in the amount of \$8,061.
- c) Auto/Fleet & Pollution Insurance with Ohio School Plan effective 7/1/19 through 7/1/20 in the amount of \$9,851.

The vote: Yeas - Dr. Hiss, Mr. Quinn, Mr. Doran, Mrs. Adams, Mr. Harper. Approved.

CONTRACT W/REPUBLIC SERVICES FOR TRASH PICK-UP (#2019-80)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve a three-year contract with Republic Services for trash collection effective 5/1/19 as presented.

The vote: Yeas - Mr. Doran, Mr. Harper, Mr. Quinn, Dr. Hiss, Mrs. Adams. Approved.

PUBLIC PARTICIPATION

There was no public participation.

ITEMS OF INTEREST

Professional Meetings
Professional Meeting Reactions

BOARD REPORT

Tolles Report – Mr. Harper - Mr. Harper attended a two day conference regarding culture building between the board, community, and administrators.

Legislative Liaison Report – Mr. Quinn – Nothing to report.

SUPERINTENDENT’S REPORT

TEACHER SUBSTITUTES FOR 2018-2019 (2019-81)

Moved by Mr. Doran and seconded by Mr. Quinn that the Board approve the following substitute teachers for the 2018-2019 year:

Kayal McDaniel

The vote: Yeas - Mr. Harper, Dr. Hiss, Mrs. Adams, Mr. Doran, Mr. Quinn. Approved.

CLASSIFIED SUBSTITUTES FOR 2018-2019 (2019-82)

Moved by Dr. Hiss and seconded by Mrs. Adams that the Board approve the following classified substitutes for the 2018-2019 school year:

Elizabeth Busick*
Steven Gabor*

*pending background checks

The vote: Yeas - Mr. Doran, Dr. Hiss, Mr. Harper, Mrs. Adams, Mr. Quinn. Approved.

DONATIONS (#2019-83)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board accept the following donations:

- a) 550 kid's combo meals (4.50 each for a total value of \$2,475) to Norwood Elementary's 2019 Summer Reading Program from Raising Cane's.
- b) \$166.00 to Norwood Elementary from Giant Eagle's Apples for Students.
- c) \$568.40 to Norwood Elementary from Box Tops for Education.
- d) Three (3) pop-up tents (valued at \$100) to Norwood Elementary from the McMannamy family.
- e) Forty (40) tons of mason sand and hauling valued at \$1,125.43 to the district from Mike's Trucking.
- f) A 1990 GMC C7D Bucket Truck (valued at \$4,000) to the district from the Village of West Jefferson.
- g) \$50.00 to the Choir Department from Bluebird.
- h) \$520.00 to the Middle School DC Trip from an anonymous donor.
- i) 425 highlighters to the Middle School from an anonymous donor.
- j) \$500.00 to the Athletic Department from Mary Lee Kile.

The vote: Yeas - Mr. Harper, Mr. Quinn, Mrs. Adams, Dr. Hiss, Mr. Doran. Approved.

RESIGNATIONS (#2019-84)

Moved by Mr. Quinn and seconded by Dr. Hiss that the Board accept the following resignations as requested:

- a) Jeremiah Plotts as School Bus Driver effective May 30, 2019.
- b) Jaclyn Drummond as School Bus Driver effective May 23, 2019.
- c) Kristi Paxton as School Bus Driver effective May 8, 2019.

The vote: Yeas - Dr. Hiss, Mr. Harper, Mr. Doran, Mr. Quinn, Mrs. Adams. Approved.

APPROVE GRADUATING SENIORS (#2019-85)

Moved by Dr. Hiss and seconded by Mr. Doran that the Board approve the Seniors for Graduation on May 25, 2019 in accordance with ORC 3316.61. Barring failures during the last grading period, these students will have completed the minimum State and Local requirements to receive a High School Diploma, except for foreign exchange students who will be given a certificate of attendance and completion from West Jefferson High School.

The vote: Yeas - Mrs. Adams, Mr. Doran, Mr. Quinn, Mr. Harper, Dr. Hiss. Approved.

APPROVE STUDENT HANDBOOK CHANGES FOR 2019-2020 (NORWOOD) (#2019-86)

Moved by Mrs. Adams and seconded by Mr. Quinn that the Board approve the enclosed Student Handbook changes for 2019-2020 for Norwood Elementary.

The vote: Yeas - Mr. Quinn, Mrs. Adams, Dr. Hiss, Mr. Doran, Mr. Harper. Approved.

APPROVE STUDENT FEE LISTS FOR 2019-2020 (#2019-87)

Moved by Mrs. Adams and seconded by Mr. Doran that the Board approve the Student Fee Lists for 2019-2020 for Norwood Elementary, West Jefferson Middle School and West Jefferson High School as presented.

The vote: Yeas - Mrs. Adams, Mr. Quinn, Mr. Doran, Mr. Harper, Dr. Hiss. Approved.

APPROVE RENEWAL IN OHIO HIGH SCHOOL ATHLETIC ASSOCIATION FOR 2019-2020 (#2019-88)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board pass the resolution authorizing membership in the Ohio High School Athletic Association for 2019-2020 school year as presented.

The vote: Yeas - Mr. Harper, Mr. Doran, Dr. Hiss, Mrs. Adams, Mr. Quinn. Approved.

APPROVE RESOLUTION TO WAIVE NOTICE PERIOD AND APPROVE CRA AGREEMENT/WJ PARK WEST BLDG. (#2019-89)

Moved by Mr. Quinn and seconded by Mrs. Adams that the Board pass the resolution waiving statutory notice periods and approving a Community Reinvestment Area Agreement between the Village of West Jefferson, Ohio and WJ Park West Building 1, LLC as presented.

Yeas - Dr. Hiss, Mrs. Adams. Nos – Mr. Harper, Mr. Doran, Mr. Quinn. Motion Failed.

APPROVE RESOLUTION REQUESTING RENEWAL OF 1.5 MILL LEVY (HURT BATTELLE LIBRARY) (#2019-90)

Moved by Mr. Doran and seconded by Dr. Hiss that the Board pass the resolution requesting the Board of Education of Jefferson Local School District to submit to the electors of the district for renewal of the current 1.5 mill levy for current expenses for the Hurt/Battelle Memorial Library at the November 5, 2019 Election.

The vote: Yeas - Mr. Quinn, Mrs. Adams, Mr. Harper, Dr. Hiss, Mr. Doran. Approved.

APPROVE SERVICE AGREEMENT WITH MADISON-CHAMPAIGN ESC FOR 2019-2020 (#2019-91)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve the Service Agreement with the Madison-Champaign Educational Service Center for the 2019-2020 School Year as presented.

The vote: Yeas - Mr. Doran, Dr. Hiss, Mrs. Adams, Mr. Quinn, Mr. Harper. Approved.

EMPLOYMENT (SUMMER CUSTODIANS) (#2019-92)

Moved by Dr. Hiss and seconded by Mr. Doran that the Board approve the employment of the following students on a supplemental contract as Summer Custodial Workers effective June 1 through August 20, 2018 at the rate of \$14.00 per hour, on an as-needed basis:

Caleb Van Hook
Aiden Bennedict

The vote: Yeas - Dr. Hiss, Mr. Harper, Mr. Quinn, Mr. Doran, Mrs. Adams. Approved.

EXTRACURRICULARS FOR 2019-2020 (#2019-93)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve the following one-year extracurricular contracts for the 2019-2020 school year:

Alison Crawford – Elementary Safety Patrol (1/2), step 6 (1703.67)
Jessica Juhn – Elementary Safety Patrol (1/2), step 2 (946.15)
Sherri Winniestaffer - 5th Grade Spelling Contest Advisor (1/2), 3% (567.69)
Emily Ozbolt – 5th Grade Spelling Contest Advisor (1/2), 3% (567.69)
Sherri Winniestaffer – 5th grade Math Contest Advisor, 3% (1135.38)
Thomas Ruane – Art Show Advisor, 3% (1135.38)
Angel Hillyard – Elementary Musical, 3% (1135.38)
Murphy Woods – MS Student Council Advisor, 3% (1135.38)
Jessica Mace Froelich – MS Yearbook Advisor (1/2), 3% (567.69)
Murphy Woods – MS Yearbook Advisor (1/2), 3% (567.69)
Karen Bogenrife – MS Math Contest, 3% (1135.38)
Jessica Mace Froelich – MS Art Show Advisor, 3% (1135.38)
Annie Haenszel – HS Assist. Volleyball Coach, step 1 (2270.76)*
Katie Keckley – HS Freshman Volleyball Coach, step 6 (3406.14)
Addie Newman – MS Assist. Volleyball Coach, step 3 (2270.76)*
Dennis Boyd – MS Assist. Volleyball Coach, step 1 (1513.84)
Brian Fortune – HS Assist. Football Coach, step 6 (5676.90)
JJ Simmons – HS Assist. Football Coach, step 6 (5676.90)
Zach Olson – HS Head Freshman Football Coach, step 5 (4541.52)
Nick Houk – HS Assist. Freshman Football Coach, step 6 (4163.06)
Zach Thomas – Volunteer HS Assist. Football Coach*
Logan Stepp – Volunteer HS Assist. Football Coach
Brian Smith – Volunteer HS Assist. Football Coach
Kristen Forrest – Volunteer MS Assist. Cheerleading Coach*
Jeff Patterson – MS Assist. Football Coach*, step 6 (3406.14)*

*pending pupil activity permits/background checks

Note: all extracurricular salaries based on current contract language

The vote: Yeas - Dr. Hiss, Mr. Quinn, Mrs. Adams, Mr. Harper, Mr. Doran. Approved.

EXTRACURRICULARS FOR 2019-2020 (#2019-94)

Moved by Dr. Hiss and seconded by Mr. Doran that the Board approve the following one-year contract for the 2019-2020 school year:

Jackie Fitzpatrick – MS Head Cheerleading Coach/Football, step 6 (3406.14)
Jackie Fitzpatrick – MS Head Cheerleading Coach/Basketball, step 6 (3406.14)

*pending pupil activity permits/background checks

Note: all extracurricular salaries based on current contract language

The vote: Yeas - Mr. Doran, Dr. Hiss, Mr. Harper, Mrs. Adams. Abstain – Mr. Quinn.
Approved.

EXTRACURRICULARS FOR 2019-2020 (#2019-95)

Moved by Mr. Quinn and seconded by Dr. Hiss that the Board approve the following one-year extracurricular contract for the 2019-2020 school year:

Matt Adams – HS Assist. Football Coach, step 6 (5676.90)

*pending pupil activity permits/background checks

Note: all extracurricular salaries based on current contract language

The vote: Yeas - Mr. Quinn, Dr. Hiss, Mr. Doran, Mr. Harper. Abstain – Mrs. Adams.
Approved.

FIRST READING TO AMEND POLICY GBD/SUPPORT STAFF CONTRACTS (#2019-96)

Moved by Mr. Doran and seconded by Mr. Quinn that it be duly noted in the minutes that this is the first reading to amend Board Policy GBD/Support Staff Contracts.

The vote: Yeas - Mr. Harper, Dr. Hiss, Mrs. Adams, Mr. Doran, Mr. Quinn. Approved.

CLASSIFIED CONTRACTS FOR 2019-2020 (#2019-97)

Moved by Mrs. Adams and seconded by Mr. Doran that the Board renew the following classified contracts for the 2019-2020 school year:

One Year

Jane Breckenridge – Supt. Secretary

Two Year

Melissa Roach – Cafeteria

Amber Riebel – Custodian

Nicole Jacob – Bus Driver

Lorraine Picklesimer – Bus Driver

Emma Hockenbery – Aide
Janette Harding – Aide
LouAnn Van Wagner – Aide
Cynthia Duke – Aide

The vote: Yeas - Mrs. Adams, Mr. Harper, Dr. Hiss, Mr. Quinn, Mr. Doran. Approved.

ADJOURNMENT

Moved by Mr. Quinn and seconded by Mrs. Adams that the Board adjourn the meeting at 8:10 p.m.

The vote: Yeas - Mr. Harper, Mr. Doran, Mrs. Adams, Dr. Hiss, Mr. Quinn. Adjourned.

President

Treasurer