

**JEFFERSON LOCAL SCHOOLS**  
**Regular Meeting**  
**June 14, 2021**

**CALL TO ORDER**

**ROLL CALL**

West Jefferson, Ohio High School, the Jefferson Local Board of Education met in regular session at 6:00 pm with the following members present: Dr. Hiss, Mrs. Duemmel, Mrs. Adams, Mr. Harper, Mr. Quinn, Superintendent, Mr. Mullett, and Treasurer, Mr. Ingles.

**EXECUTIVE SESSION (#2021-117)**

Moved by Mr. Harper and seconded by Mrs. Duemmel that the Board enter into Executive Session for the following purposes:

- To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official (ORC 121.22 (G)(1))
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment (ORC 121.22 (G)(4))

The ayes: Dr. Hiss, Mrs. Adams, Mr. Quinn, Mrs. Duemmel, Mr. Harper.

The Board entered executive session at 6:00 pm.

**RETURN TO OPEN SESSION**

The Board returned to Open Session at 6:56 pm.

**PLEDGE OF ALLEGIANCE**

Mrs. Adams led in the Pledge of Allegiance.

## **RECOGNITION OF VISITORS**

Visitors were welcomed to the meeting.

## **ADMINISTRATIVE REPORTS**

Mr. Hiss provided an update on the usage of routing software. He also explained the request to change the language regarding substitute bus drivers and the reasoning behind increasing the sub rate of pay from \$16 to \$17 an hour. Finally, he provided an update on the progress on the summer cleaning of the school buildings.

## **ADOPTION OF AGENDA (#2021-118)**

Moved by Dr. Hiss and seconded by Mr. Quinn that the Board adopt the agenda with the following changes:

1. Remove Item I6 from the treasurer's report

The ayes: Mrs. Adams, Mr. Quinn, Mrs. Duemmel, Mr. Harper, Dr. Hiss. Approved

## **APPROVAL OF MINUTES (2021-119)**

Moved by Mr. Harper and seconded by Dr. Hiss that the Board approve the Minutes of Special Meeting, May 6, 2021; Regular Meeting, May 10, 2021; Special Meeting, May 27, 2021.

The ayes: Dr. Hiss, Mr. Harper, Mr. Quinn, Mrs. Duemmel, Mrs. Adams. Approved

## **TREASURER'S REPORT**

### **MONTHLY FINANCIAL REPORTS (#2021-120)**

Moved by Mrs. Duemmel and seconded by Mr. Quinn that the Board approve the Monthly Financial Reports as presented.

The ayes: Mr. Harper, Mrs. Duemmel, Dr. Hiss, Mrs. Adams, Mr. Quinn. Approved

### **FINAL APPROPRIATIONS FY21 (#2021-121)**

Moved by Mr. Harper and seconded by Dr. Hiss that the Board approve the final appropriations for FY 2021.

+ \$600 Student Activities (200)  
- \$3,837.04 ESSER (507)

The ayes: Mr. Quinn, Mrs. Adams, Dr. Hiss, Mr. Harper, Mrs. Duemmel. Approved

### **AMENDED CERTIFICATE OF ESTIMATED RESOURCES FY21 (#2021-122)**

Moved by Dr. Hiss and seconded by Mr. Quinn that the Board approve amended certificate of estimated resources for FY 2021.

- \$3,837.04 ESSER (507)

The ayes: Mr. Harper, Mr. Quinn, Mrs. Adams, Dr. Hiss, Mrs. Duemmel. Approved

### **TEMPORARY APPROPRIATIONS FOR FY22 (#2021-123)**

Moved by Mr. Harper and seconded by Mr. Quinn that the Board approve the temporary appropriations for FY 2022.

The ayes: Mrs. Duemmel, Dr. Hiss, Mr. Harper, Mrs. Adams, Mr. Quinn. Approved

### **CERTIFICATE OF ESTIMATED RESOURCES FY22 (#2021-124)**

Moved by Dr. Hiss and seconded by Mr. Harper that the Board approve the certificate of estimated resources for FY 2022.

The ayes: Mr. Harper, Mrs. Duemmel, Dr. Hiss, Mrs. Adams, Mr. Quinn. Approved

### **TRANSFER OF FUNDS (#2021-125)**

Moved by Mrs. Duemmel and seconded by Dr. Hiss that the Board approve the transfer of \$5,000 from the General Fund to Norwood Uniform School Fund.

The ayes: Mrs. Adams, Mrs. Duemmel, Mr. Quinn, Mr. Harper, Dr. Hiss. Approved

### **Public Participation**

Tim Kronk addressed the Board. He has 7 grandchildren in the District and also attended the District growing up. He is happy the District is not teaching Critical Race Theory. He understands the pressure the Board was under due to COVID. He encouraged the Board to think for themselves when it comes to the issue.

Jack Kronk addressed the Board. He has two kids in the District and wants to be sure they are taught the right things.

Liz Keebler has four kids in the District, one who just graduated. She also understands the pressure the Board was under due to COVID but wonders if the Board has to agree with the health department. She is concerned that the back to school plan will pressure kids to get vaccinated due to availability of the vaccine in the schools. She doesn't want her kids to have it at this time.

### **ITEMS OF INTEREST OR GENERAL INFORMATION**

Professional Meetings  
Professional Meeting Reactions

## **BOARD REPORT**

Tolles Report – Mr. Harper

Mr. Harper gave an update on the superintendent search. The Tolles Board hired Todd Hoadley as its superintendent effective August 1. Dr. Hoadley is formerly the superintendent at Dublin City Schools.

Mr. Harper noted and commended two West Jefferson students who graduated with honors from Tolles.

OSBA/Legislative Liaison Report – Mrs. Duemmel

Mrs. Duemmel is following changes in the law, including in how dyslexia is tested for and treated. OSBA is waiting on the final version of the state budget bill.

Committee Reports

Mr. Harper stated that Mr. Mullett has provided the Board with updates on the Development and Growth Committee. He thanked Mr. Hiss for arranging the tour of the enterprise zone.

## **SUPERINTENDENT'S REPORT**

### **RESIGNATION (#2021-126)**

Moved by Dr. Hiss and seconded by Mr. Quinn that the Board accept the resignation of Morgan Stage as Elementary Teacher effective May 28, 2021 as requested.

The ayes: Mrs. Adams, Mr. Harper, Mrs. Duemmel, Dr. Hiss, Mr. Quinn. Approved

### **PAY RATE FOR SUBSTITUTE BUS DRIVERS (#2021-127)**

Moved by Mr. Harper and seconded by Mr. Quinn that the Board approve the following “Definition of a Substitute Driver” as presented and set the bus driver substitute rate at \$17.00 per hour effective with the 2021-2022 school year:

“Definition of a substitute driver: a substitute driver is a person hired by Jefferson Local School District Board of Education on an as-needed basis to perform driving duties for the purpose of regular routes, supplemental routes, or field trips as scheduled by the Superintendent or designee.

Any substitute driver employed by Jefferson Local School District who is scheduled to drive a route that does not have a regularly contracted driver employed by the district in-place, shall receive pay for those hours worked at the current step zero (0)

of the adopted bus driver salary schedule. Substitute drivers who are scheduled to drive for a regularly contracted driver employed by the district due to call-offs, scheduled sick time, or scheduled unrestricted leave, shall receive the substitute driver rate of \$17.00 per hour for those hours worked.”

The ayes: Mr. Quinn, Dr. Hiss, Mrs. Adams, Mrs. Duemmel, Mr. Harper. Approved

**SUMMER CUSTODIANS (#2021-128)**

Moved by Mr. Quinn and seconded by Mrs. Duemmel that the Board approve the employment of the following summer helpers effective June 1 through August 17, 2021, approximately 40 hours per week at \$14.00 per hour:

Dylan Lambert\*  
Thomas Fuller\*

\*pending background checks

The ayes: Dr. Hiss, Mrs. Adams, Mr. Harper, Mr. Quinn, Mrs. Duemmel. Approved

**PERMANENT TEACHER SUBSTITUTES 2021-2022 (#2021-129)**

Moved by Mr. Harper and seconded by Dr. Hiss that the Board approve the employment of the following personnel as long term substitute teachers effective August 17, 2021 as needed throughout the 2021-2022 school year: \*

Melanie Heckel – Norwood Elementary  
Lauren Pullins – West Jefferson Middle School/West Jefferson High School

\*pending verification of licensure/credentials

The ayes: Mr. Harper, Mrs. Duemmel, Mr. Quinn, Mrs. Adams, Dr. Hiss. Approved

**SUMMER LEARNING LOSS MINI-LESSONS (#2021-130)**

Moved by Dr. Hiss and seconded by Mr. Harper that the Board approve the following teachers for summer learning loss mini-lessons, from August 2-12, 2021 at the rate of \$21.59 per hour (to be paid from ESSER funds):

Payton Shays	Brian Pickler
Kelinda LaMaster Flory	Krysten Smith
Jillann Henry	Abigail Simmons
Caitlin Kane	Eric Humphries
Karen Bogenrife	Jackie Fitzpatrick
Chris Ruane	Nick Houk
Tom Diehl	Jeni Haskins
Chris Neely	Randy Boettner
Tom Kitchen	Jerri Kitchen
Michael Harkleroad	

The ayes: Dr. Hiss, Mrs. Duemmel, Mr. Harper, Mrs. Adams.

**Abstain: Mr. Quinn**

Approved

**NORWOOD JUMP START PROGRAM (#2021-131)**

Moved by Mr. Harper and seconded by Mr. Quinn that the Board approve the following individuals to provide instruction for Norwood's Jump Start program at the rate of \$21.59 per hour, not to exceed 40 hours, effective August 2-5, 2021 and August 9-12, 2021 (to be paid from ESSER funds):

Jill Lambert	Lauren Pullins
Rachel Stanley	Wendy Patton
Melanie Heckel	Kendra Vold
Lana Swartz	Justine Dams
Jessica Juhn	

The ayes: Mr. Harper, Mrs. Duemmel, Mrs. Adams, Dr. Hiss, Mr. Quinn. Approved

**HOME INSTRUCTION TUTOR (#2021-132)**

Moved by Dr. Hiss and seconded by Mr. Harper that the Board approve the employment of Tami Hill as a Home Instruction Tutor from June 1<sup>st</sup> through August 1, 2021 at the rate of \$21.59 per hour, not to exceed 480 minutes.

The ayes: Mrs. Adams, Mr. Quinn, Mr. Harper, Mrs. Duemmel, Dr. Hiss. Approved

**CELL PHONE REIMBURSEMENT (#2021-133)**

Moved by Dr. Hiss and seconded by Mrs. Duemmel\_ that the Board approve \$50 per month cell phone reimbursement for Kristen Kearns, Secondary Curriculum Director, effective August 1, 2021.

The ayes: Mrs. Adams, Mr. Harper, Dr. Hiss, Mr. Quinn, Mrs. Duemmel. Approved

**EXTRACURRICULAR CONTRACTS 2021-2022 (#2021-134)**

Moved by Dr. Hiss and seconded by Mrs. Duemmel that the Board approve the following one-year extracurricular contracts for the 2021-2022 school year:

Nick Houk – HS/MS Assist. Athletic Director, step 4 (6711.08)

**Josh Peters** – MS Head Soccer coach, step 1 (2300.94)\*

Roberta Roberts – MS Cheerleading Advisor (football), step 1 (1533.96)\*

Roberta Roberts – MS Head Cheerleading Advisor (basketball), step 1 (1533.96)\*

Megan Thompson – Volunteer MS Cheer Coach (football & basketball)\*

\*pending pupil activity permit

The ayes: Dr. Hiss, Mrs. Duemmel, Mr. Harper, Mr. Quinn, Mrs. Adams. Approved

**EXTRA CURRICULAR CONTRACT 2021-2022 (#2021-135)**

Moved by Dr. Hiss and seconded by Mrs. Duemmel that the Board approve the following one-year extracurricular contract for the 2021-2022 school year:

Jason Phillips – Volunteer HS Girls' Soccer Coach

The ayes: Mrs. Duemmel, Mr. Quinn, Mrs. Adams, Dr. Hiss.

Abstain: Mr. Harper

Approved



**PLAN FOR SAFE RETURN TO IN-PERSON INSTRUCTION 2021-2022 (#2021-136)**

Moved by Mr. Quinn and seconded by Dr. Hiss that the Board approve the Safe Return of In-person Instruction and Continuity of Services Plan for the 2021-2022 school year.

The ayes: Mrs. Duemmel, Mr. Quinn, Mr. Harper, Mrs. Adams, Dr. Hiss. Approved

Mrs. Adams is happy to be back to normal. Masks were a struggle all year, so she is happy to have them optional. Mr. Mullett will be making a video explaining the plan and that there will be no remote learning next year. Mrs. Duemmel asked if there is a plan for students who are quarantined. Mr. Mullett said there will be ways to continue giving them instruction. Mr. Ingles noted that this plan fulfills a requirement to receive funding from the American Rescue Plan.

**ADJOURNMENT**

Moved by Mr. Quinn and seconded by Mr. Harper that the Board adjourn the meeting at 7:56 pm.

The ayes: Mr. Harper, Dr. Hiss, Mr. Quinn, Mrs. Adams, Mrs. Duemmel.

Meeting adjourned

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President

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Treasurer