

JEFFERSON LOCAL BOARD OF EDUCATION
Regular Meeting
June 10, 2019

CALL TO ORDER

ROLL CALL

West Jefferson, Ohio High School, the Jefferson Local Board of Education met in regular session at 6:00 p.m. with the following members present: Dr. Hiss, Mr. Doran, Mrs. Adams, Mr. Harper, Mr. Quinn, Superintendent Mr. Mullett, and Treasurer, Mrs. Smith.

PLEDGE OF ALLEGIANCE

Mr. Mullett led in the Pledge of Allegiance.

RECOGNITION OF VISITORS

Chris Knezevic

Mr. Art Makris spoke on the Looby development as part of the Duke Real Estate.

PRESENTATIONS/ADMINISTRATIVE REPORTS

- **Shawn Buescher, Dean of Students: Update on End-of-Year Information** – Mr. Buescher talked about the streamlining of the MS/HS handbooks. He also kicked off the school year with promoting the culture. The attendance piece takes a lot of Mr. Buescher's day.
- **Administrative Reports** – Mrs. Barte, Mrs. Omen, and Mr. Bute updated on building information.

ADOPTION OF AGENDA (#2019-99)

Moved by Mrs. Adams and seconded by Mr. Quinn that the Board adopt the agenda with the following additions:

1. Change Item H-5. to \$75,000.00
2. Change name Item L-4.f. to Gray

The vote: Yeas - Mrs. Adams, Mr. Quinn, Mr. Harper, Mr. Doran, Dr. Hiss. Approved

APPROVAL OF MINUTES (#2019-100)

Moved by Mr. Doran and seconded by Dr. Hiss that the Board approve the Minutes of Regular Meeting May 13, 2019; Special Meeting, June 3, 2019.

The vote: Yeas - Mr. Quinn, Mr. Harper, Dr. Hiss, Mrs. Adams, Mr. Doran. Approved

REPORT OF THE TREASURER

MONTHLY FINANCIAL REPORTS (#2019-101)

Moved by Mr. Doran and seconded by Dr. Hiss that the Board approve the Monthly Financial Reports as presented.

The vote: Yeas - Mr. Doran, Mrs. Adams, Mr. Quinn, Dr. Hiss, Mr. Harper. Approved

AMENDED APPROPRIATIONS (#2019-102)

Moved by Mr. Doran and seconded by Mr. Quinn that the Board approve the Amended Appropriations as follows:

<u>Fund</u>	<u>Amount</u>
006 (Food)	+ \$80,000.00
516-9009 (IDEA B)	- 4,637.21

The vote: Yeas - Mrs. Adams, Mr. Quinn, Mr. Doran, Dr. Hiss, Mr. Harper. Approved

AMENDED CERTIFICATE OF ESTIMATED RESOURCES (#2019-103)

Moved by Mr. Quinn and seconded by Mr. Doran that the Board approve the following Certificate of Estimated Resources as follow:

<u>Fund</u>	<u>Amount</u>
006 (Food)	+ \$78,000.00
007 (Special Trust)	+ 1,500.00
034 (.5 Mill Maint)	+ 5,000.00
516-9009 (IDEA B)	- 4,637.21

The vote: Yeas - Mr. Harper, Dr. Hiss, Mr. Doran, Mr. Quinn, Mrs. Adams. Approved

TEMPORARY APPROPRIATIONS (#2019-104)

Moved by Dr. Hiss and seconded by Mr. Doran that the Board approve the Temporary Appropriations for FY20 based on 80% of actual FY19 expenditures for General Fund.

The vote: Yeas - Mr. Harper, Dr. Hiss, Mr. Quinn, Mrs. Adams, Mr. Doran. Approved

FUND TO FUND TRANSFER (#2019-105)

Moved by Mr. Doran and seconded by Mr. Quinn that the Board approve the following fund to fund transfer:

<u>From</u>	<u>To</u>	<u>Amount</u>
001 (General)	006 (Café)	Up to \$75,000

The vote: Yeas - Mr. Doran, Mrs. Adams, Dr. Hiss, Mr. Harper, Mr. Quinn. Approved

PUBLIC PARTICIPATION

There was no public participation.

ITEMS OF INTEREST

There were no items of interest.

BOARD REPORT

Tolles Report - Mr. Harper – Mr. Palazzo was in attendance at the Tolles Graduation. There is an agreement with the teacher's union.

Legislative Liaison Report - Mr. Quinn – Nothing to report.

SUPERINTENDENT'S REPORT

DONATIONS (#2019-106)

Moved by Mrs. Adams and seconded by Mr. Doran that the Board accept the following donations:

- a) \$100.00 (approximately) to Norwood Elementary to pay for 5th grade student/staff lunches at their Westwood Park field trip from the Village of West Jefferson.
- b) \$577.65 to Norwood Elementary from Lifetouch spring pictures.

The vote: Yeas - Dr. Hiss, Mr. Doran, Mr. Harper, Mr. Quinn, Mrs. Adams. Approved

HIGH SCHOOL AND MIDDLE SCHOOL STUDENT HANDBOOK CHANGES FOR 2019-2020 (#2019-107)

Moved by Dr. Hiss and seconded by Mr. Quinn that the Board approve the enclosed Student Handbook changes for 2019-2020 for West Jefferson Middle School and West Jefferson High School.

The vote: Yeas - Mr. Quinn, Mr. Harper, Mrs. Adams, Mr. Doran, Dr. Hiss. Approved

**SECOND READING/ADOPTION OF AMENDED BOARD POLICY
GDB/SUPPORT STAFF CONTRACTS (#2019-108)**

In accordance with ORC 3313.20 and Board Policies BF, BFB and BFC, it is required that the Superintendent submits in writing to the Board and that two separate readings at two separate meetings are completed before policy can be adopted or amended. The first reading was heard at the May 13, 2019 regular board of education meeting.

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve to amend Board Policy GDB/Support Staff Contracts and Compensation Plans as presented.

The vote: Yeas - Mr. Harper, Mr. Doran, Mr. Quinn, Mrs. Adams, Dr. Hiss. Approved

EMPLOYMENT

WILMA LENNEX - CUSTODIAN (#2019-109)

Moved by Dr. Hiss and seconded by Mr. Doran that the Board approve the employment of Wilma Lennex on a one-year contract as Custodian effective July 1, 2019 for the 2019-2020 school year, step 10 on the adopted custodian salary schedule.

The vote: Yeas - Dr. Hiss, Mrs. Adams, Mr. Harper, Mr. Quinn, Mr. Doran. Approved

ELISABETH BUSICK - CUSTODIAN (#2019-110)

Moved by Mrs. Adams and seconded by Dr. Hiss that the Board approve the employment of Elisabeth Busick on a one-year contract as Custodian effective July 1, 2019 for the 2019-2020 school year, step 10 on the adopted custodian salary schedule.

The vote: Yeas - Mr. Doran, Mr. Quinn, Dr. Hiss, Mr. Harper, Mrs. Adams. Approved

AMY O'MALLEY - BUS DRIVER (#2019-111)

Moved by Mr. Doran and seconded by Mr. Quinn that the Board approve the employment of Amy O'Malley on a one-year contract as School Bus Driver effective August 21, 2019 for the 2019-2020 school year, step, 1 on the adopted school bus driver salary schedule.

*pending completion of certification/licensure

The vote: Yeas - Mr. Quinn, Dr. Hiss, Mrs. Adams, Mr. Doran, Mr. Harper. Approved

JOHN MCCOMAS - BUS DRIVER (#2019-112)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve the employment of John McComas on a one-year contract as School Bus Driver effective August 21, 2019 for the 2019-2020 school year, step 0 on the adopted school bus driver salary schedule.*

*pending completion of certification/licensure

The vote: Yeas - Mrs. Adams, Mr. Harper, Mr. Doran, Dr. Hiss, Mr. Quinn. Approved

STEVEN GABOR - BUS DRIVER (#2019-113)

Moved by Dr. Hiss and seconded by Mr. Doran that the Board approve the employment of Steven Gabor on a one-year contract as School Bus Driver effective August 21, 2019 for the 2019-2020 school year, step 0 on the adopted school bus driver salary schedule.*

*pending completion of certification/licensure

The vote: Yeas - Dr. Hiss, Mrs. Adams, Mr. Quinn, Mr. Doran, Mr. Harper. Approved

SUMMER CUSTODIANS (#2019-114)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve the employment of the following on supplemental contracts as Summer Custodial Workers effective June 1 through August 20, 2019 at the rate of \$14.00 per hour on an as-needed basis:

Shane Gray*
Cade Brintlinger*

*pending background checks

The vote: Yeas - Mr. Doran, Mr. Quinn, Dr. Hiss, Mr. Harper, Mrs. Adams. Approved

EXTRACURRICULAR CONTRACT ADJUSTMENTS

KRISTEN FORREST- SENIOR CLASS ADVISOR (#2019-115)

Moved by Dr. Hiss and seconded by Mr. Doran that the Board approve a contract adjustment for Kristen Forrest, Senior Class Advisor (1/2) from step 1 to step 4 for a total salary of \$946.15 (from June 11, 2018 board meeting).

The vote: Yeas - Mr. Quinn, Dr. Hiss, Mrs. Adams, Mr. Doran, Mr. Harper. Approved

TONY CALDWELL – HS ASST. SOFTBALL COACH (#2019-116)

Moved by Mrs. Adams and seconded by Mr. Quinn that the board approve a contract adjustment for Tony Caldwell, HS Assist. Softball Coach, from step 1 to step 5 for a total salary of \$3,027.68 (from March 11, 2019 board meeting).

The vote: Yeas - Mrs. Adams, Mr. Harper, Mr. Doran, Dr. Hiss, Mr. Quinn. Approved

OHIOGUIDESTONE CONTRACT EXTENSION FOR MENTAL HEALTH SERVICES (#2019-117)

Moved by Mr. Doran and seconded by Mr. Quinn that the Board approve the enclosed agreement with OhioGuidestone to provide a School-Based Behavioral Health, Consultation and Prevention Program for Jefferson Local Schools effective July 31, 2019 as presented. This agreement can be terminated at any time with 30 day notice of either party.

The vote: Yeas - Mrs. Adams, Mr. Harper, Dr. Hiss, Mr. Quinn, Mr. Doran. Approved

EXTRACURRICULAR CONTRACTS FOR 2019-2020 (#2019-118)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve the following one-year extracurricular contracts for the 2019-2020 school year:

Melissa Jester – HS Varsity Cheerleading Advisor, Football, step 6 (4163.06)*
Melissa Jester – HS Varsity Cheerleading Advisor, Basketball, step 6 (4163.06)*
Jen Miller – HS Student Council Advisor, step 6 (2649.22)
Jenny Siddiqi – National Honor Society Advisor, step 6 (2649.22)
Joyce Rhoades – Senior Class Advisor, step 6 (2649.22)
Jillann Henry – Junior Class Advisor, step 3 (1513.84)
Joyce Rhoades – Sophomore Class Advisor (1/2), step 6 (1321.64)
Jen Miller – Sophomore Class Advisor (1/2), step 6 (1321.64)
Jen Miller – Freshman Class Advisor (1/2), step 6 (1324.61)
Kristen Forrest – Freshman Class Advisor (1/2), step 5 (1135.38)
Elmer Broecker – HS/MS Instrumental Music, step 6 (5677.00)
Brooke Simmons – HS Yearbook Publication, step 4 (3506.14)
Amy Gravlin – Art Show Advisor, step 6 (1135.38)
Melanie Filby - MS Spelling Contest Advisor, (3%) (1135.38)

*Note all extracurricular salaries based on current contract language

The vote: Yeas - Mr. Harper, Mr. Doran, Mrs. Adams, Dr. Hiss, Mr. Quinn. Approved

WJEA COLLECTIVE BARGAINING AGREEMENT (#2019-119)

Moved by Mr. Doran and seconded by Dr. Hiss that the Board approve the enclosed Collective Bargaining Agreement with the West Jefferson Education Association as presented effective July 1, 2019 through June 30, 2020.

The vote: Yeas - Mr. Quinn, Dr. Hiss, Mr. Doran, Mr. Harper. Abstain – Mrs. Adams. Approved

OAPSE COLLECTIVE BARGAINING AGREEMENT (#2019-120)

Moved by Mr. Doran and seconded by Mr. Quinn that the Board approve the enclosed Collective Bargaining Agreement with OAPSE Local Chapter #684 as presented effective July 1, 2019 through June 30, 2020.

The vote: Yeas - Dr. Hiss, Mrs. Adams, Mr. Quinn, Mr. Doran, Mr. Harper. Approved

AGREEMENT W/VILLAGE OF WEST JEFFERSON FOR SALE OF FREY/GARRETTE PARK PROPERTY (#2019-121)

Moved by Mrs. Adams and seconded by Mr. Doran that the Board approve the enclosed Amendment to Real Estate Purchase Contract with the Village of West Jefferson as presented.

The vote: Yeas – Mrs. Adams, Mr. Quinn, Mr. Harper, Mr. Doran, Dr. Hiss. Approved

CRA/TIF RESOLUTION/DONATION AGREEMENT WITH DUKE REALTY (LOOBY PROPERTY) (2019-122)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve the enclosed CRA Agreement/TIF Ordinance and the School District Donation Agreement with Duke Realty as presented.

The vote: Yeas - Mr. Doran, Mr. Quinn, Mr. Harper, Mrs. Adams, Dr. Hiss. Approved

ADJOURNMENT

Moved by Mr. Quinn and seconded by Mrs. Adams that the Board adjourn the meeting at 8:00 p.m.

The vote: Yeas - Dr. Hiss, Mr. Doran, Mr. Harper, Mr. Quinn, Mrs. Adams. Adjourned

President

Treasurer