

JEFFERSON LOCAL SCHOOLS
Organizational Meeting
January 11, 2021

SELECT PRESIDENT PRO TEMPORE (#2021-3)

No members expressed interest in serving as president pro tempore. The outgoing president Mr. Harper took on the role.

CALL TO ORDER

ROLL CALL

West Jefferson, Ohio, High School Cafeteria, the Jefferson Local Board of Education met for the 2021 Organizational Meeting at 5:30 p.m. with the following members present: Mrs. Adams, Mrs. Duemmel, Mr. Quinn, Dr. Hiss, Mr. Harper. Also in attendance Mr. Mullett, superintendent and Mr. Ingles, treasurer.

ELECTION OF BOARD PRESIDENT (#2021-4)

Mr. Harper as President Pro Tempore, called for nominations for President. Mr. Harper placed the name of Mrs. Adams. Mr. Quinn seconded it.

There were no other nominations.

THE ELECTION

For Mrs. Adams: Mrs. Duemmel, Mr. Harper, Mrs. Adams, Mr. Quinn, Dr. Hiss. Approved.

Mrs. Adams was elected the 2021 Board President.

ELECTION OF BOARD VICE PRESIDENT (#2021-5)

Mr. Harper as President Pro Tempore, called for nominations for Vice President. Mrs. Adams placed the name of Mr. Quinn. Mrs. Duemmel seconded it.

There were no other nominations.

THE ELECTION

For Mr. Quinn: Mrs. Adams, Mrs. Duemmel, Mr. Quinn, Dr. Hiss, Mr. Harper. Approved.

Mr. Quinn was elected the 2021 Board Vice President.

**PRESIDENT PRO TEMPORE TRANSFERS CONTROL TO 2021 BOARD
PRESIDENT - COMMENTS FROM INCOMING PRESIDENT**

Mr. Mullett thanked Mr. Harper for his service to the Board and congratulated Mrs. Adams an Mr. Quinn on their respective elections. Mrs. Adams made comments in which she thanked the Board, staff, and students for getting through 2020 and staying safe and in school. She is excited for the new year, entering it with a clean slate and new goals. She thanked the Board for their trust and Mr. Harper for his service.

**ESTABLISH DATES, TIME AND PLACE FOR REGULAR BOARD MEETINGS
(#2021-6)**

Moved by Dr. Hiss and seconded by Mr. Quinn that the Board set the dates, time, and place for all regular meetings for 2021 as indicated below, in accordance with ORC 3313.15.

JEFFERSON LOCAL BOARD OF EDUCATION
2021 MEETINGS
HIGH SCHOOL AUDITERIA
7:00 p.m.

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|------------------------------------|----------------------|
| January (Organizational & Regular) | Monday, January 11* |
| February | Monday, February 8 |
| March | Monday, March 8 |
| April | Monday, April 12 |
| May | Monday, May 10 |
| June | Monday, June 14 |
| July | Monday, July 12 |
| August | Monday, August 9 |
| September | Monday, September 13 |
| October | Monday, October 11 |
| November | Monday, November 8 |
| December | Monday, December 13 |

Note: Meetings are the second Monday of each month at 7:00 p.m. unless otherwise noted

*Organizational Meeting begins at 5:30 p.m. followed by January Meeting at 6:00 p.m.

The ayes: Mr. Harper, Dr. Hiss, Mrs. Duemmel, Mr. Quinn, Mrs. Adams. Approved.

ESTABLISH SERVICE FUND (#2021-7)

Moved by Dr. Hiss and seconded by Mr. Harper that the Board establish a service fund in an amount not to exceed \$20,000.00 in accordance with ORC 3315.15.

The ayes: Mrs. Adams, Mr. Quinn, Dr. Hiss, Mrs. Duemmel, Mr. Harper. Approved.

RESOLUTION TO AUTHORIZE TREASURER TO: (#2021-8)

Moved by Mr. Harper and seconded by Mr. Quinn that the Board pass a resolution to authorize the treasurer to, in accordance with ORC 3313.18:

Be it resolved by the Board of Education that:

- 1) The Treasurer is authorized to pay all utilities, payrolls, and bills when due as outlined in the appropriations.
- 2) The Treasurer is authorized to obtain advances when needed during calendar year 2021.
- 3) The Treasurer is authorized to invest funds as they become available in an amount consistent with sound financial management.
- 4) The Treasurer is authorized to transfer funds within the across fund allocations with the stipulation the Board is informed of the transfers.
- 5) The Treasurer is authorized to borrow money at the best possible rate when necessary for cash flow purposes.
- 6) The Treasurer is authorized to renew/purchase liability insurance for all employees and members of the Board of Education.

The ayes: Dr. Hiss, Mr. Harper, Mrs. Adams, Mrs. Duemmel, Mr. Quinn. Approved.

RESOLUTION TO AUTHORIZE SUPERINTENDENT TO: (#2021-9)

Moved by Mr. Harper and seconded by Mrs. Duemmel that the Board pass a resolution to authorize the treasurer to, in accordance with ORC 3313.18:

Be it resolved by the Board of Education that:

- 1) The Superintendent is authorized to act as purchasing agent for the Board for 2021.
- 2) The Superintendent is authorized to approve purchase orders to the legislative bid limit.
- 3) The Superintendent is authorized to approve any staff member to attend professional meetings and conferences beneficial to the district.
- 4) The Superintendent is authorized to represent the Board and the district in dealing with all federal and state programs.

The ayes: Mrs. Duemmel, Mrs. Adams, Mr. Quinn, Mr. Harper, Dr. Hiss. Approved.

PARTICIPATION IN FEDERAL AND STATE PROGRAMS (#2021-10)

Moved by Mr. Quinn and seconded by Dr. Hiss that the Board approve the district's participation in any and all state and federal programs for 2021 including but not limited to: Title I, Title VI, School Net; School Net Professional Development, Entry Year, Ohio Reads, Student Intervention, IDEA-B, Title V, Title IV-A, Title II-A, and Title II-D.

The ayes: Mr. Harper, Mrs. Duemmel, Dr. Hiss, Mr. Quinn, Mrs. Adams. Approved.

AUTHORIZE SUPERINTENDENT TO ATTEND MEETINGS (#2021-11)

Moved by Mr. Harper and seconded by Mrs. Duemmel that the Board authorize the Superintendent to attend those professional meetings and conventions beneficial to the district, in accordance with ORC 3319.01 and 3319.12.

The ayes: Dr. Hiss, Mr. Quinn, Mrs. Adams, Mr. Harper, Mrs. Duemmel. Approved.

ESTABLISH RATE OF PAY FOR SUBSTITUTE TEACHERS (#2021-12)

Moved by Dr. Hiss and seconded by Mrs. Duemmel that the Board establish the rate of pay for substitute teachers for calendar year 2021 at \$100.00 per day, and for consecutive service for the same teacher the following scale will be adhered to: 31 or more days - beginning step of the base teacher salary schedule, in accordance with ORC 3319.08 and 3319.12.

The ayes: Mrs. Adams, Mr. Quinn, Mrs. Duemmel, Dr. Hiss, Mr. Harper. Approved.

Mr. Mullett noted that this is the same rate of pay as 2020.

ESTABLISH RATE OF PAY FOR PERMANENT SUBSTITUTES (#2021-13)

Moved by Dr. Hiss and seconded by Mr. Harper that the Board establish the rate of pay for permanent substitute teachers for calendar year 2021 at \$120.00 per day, and for consecutive service for the same teacher the following scale will be adhered to: 31 or more days – beginning step of the base teacher salary schedule, in accordance with ORC 3319.08 and 3319.12.

The ayes: Mr. Harper, Dr. Hiss, Mrs. Duemmel, Mr. Quinn, Mrs. Adams. Approved.

Mr. Mullett noted that these substitutes can substitute for other teachers and will also receive the BA+0 daily rate of pay after 31 days for subbing for the same teacher.

ESTABLISH RATE OF PAY FOR HOME INSTRUCTION TUTORS (#2021-14)

Moved by Mr. Harper and seconded by Mr. Quinn that the Board establish the rate of pay for home instruction for calendar year 2021 at \$21.59 per hour, in accordance with ORC 3319.08 and 3319.12.

The ayes: Mr. Quinn, Dr. Hiss, Mr. Harper, Mrs. Adams, Mrs. Duemmel. Approved.

RENEW MEMBERSHIP IN OSBA (#2021-15)

Moved by Mr. Harper and seconded by Dr. Hiss that the Board renew its membership in the Ohio School Boards Association, in accordance with ORC 3313.87.

The ayes: Dr. Hiss, Mr. Harper, Mr. Quinn, Mrs. Adams, Mrs. Duemmel. Approved.

APPOINT OSBA/LEGISLATIVE LIAISON FOR 2021 (#2021-16)

Mrs. Duemmel was appointed by Mrs. Adams to be the OSBA/Legislative Liaison for 2021.

APPOINT LEGAL COUNSEL (#2021-17)

Moved by Mr. Harper and seconded by Mr. Quinn that the Board approve the appointment of Scott Scriven LLP as legal counsel for the Jefferson Local School District for the 2021 calendar year at the rate of \$250 per hour.

The ayes: Mrs. Adams, Mr. Quinn, Dr. Hiss, Mrs. Duemmel, Mr. Harper. Approved.

ADJOURNMENT

Moved by Dr. Hiss and seconded by Mr. Quinn that the Board adjourn the meeting at 5:51 pm.

The ayes: Mr. Quinn, Mrs. Duemmel, Mrs. Adams, Mr. Harper, Dr. Hiss. Meeting Adjourned.

Pro Tempore President

Treasurer