

JEFFERSON LOCAL SCHOOLS
Organizational Meeting
January 9, 2023

CALL TO ORDER

ROLL CALL

West Jefferson, Ohio, High School Cafeteria, the Jefferson Local Board of Education met for the 2023 Organizational Meeting at 6:30 p.m. with the following members present: Mrs. Duemmel, Mrs. Roberts, Ms. Newman, Mr. Quinn, Dr. Hiss, Superintendent, Mr. Mullett, and Treasurer, Mr. Ingles.

SELECTION OF BOARD PRESIDENT PRO TEMPORE (2023-1)

Moved by Mrs. Duemmel and seconded by Mr. Quinn to select Dr. Hiss as President Pro Tempore.

The ayes: Dr. Hiss, Mrs. Duemmel, Ms. Newman, Mrs. Roberts, Mr. Quinn.

ELECTION OF BOARD PRESIDENT (2023-2)

Dr. Hiss as President Pro Tempore, called for nominations for President. Ms. Newman placed the name of Mrs. Duemmel. Mrs. Roberts seconded it. Mrs. Duemmel declined the nomination.

Dr. Hiss as President Pro Tempore, called for nominations for President. Mr. Quinn placed the name of Dr. Hiss. Mrs. Duemmel seconded it.

THE ELECTION

For Dr. Hiss: Ms. Newman, Mrs. Duemmel, Mr. Quinn, Mrs. Roberts.
Abstain: Dr. Hiss

Dr. Hiss was elected the 2023 Board President.

ELECTION OF BOARD VICE PRESIDENT (#2023-3)

Dr. Hiss as President Pro Tempore, called for nominations for Vice President. Ms. Newman placed the name of Mrs. Duemmel. Dr. Hiss seconded it.

THE ELECTION

For Mrs. Duemmel: Dr. Hiss, Ms. Newman, Mrs. Roberts, Mr. Quinn.

Abstain: Mrs. Duemmel

Mrs. Duemmel was elected the 2023 Board Vice President.

**PRESIDENT PRO TEMPORE TRANSFERS CONTROL TO 2023 BOARD
PRESIDENT - COMMENTS FROM INCOMING PRESIDENT**

**ESTABLISH DATES, TIME AND PLACE FOR REGULAR BOARD MEETINGS
(#2023-4)**

Moved by Mrs. Duemmel and seconded by Mr. Quinn that the Board set the dates, time, and place for all regular meetings for 2023 as indicated below, in accordance with ORC 3313.15.

JEFFERSON LOCAL BOARD OF EDUCATION
2023 MEETINGS
HIGH SCHOOL AUDITERIA
7:00 p.m.

January (Organizational & Regular)	Monday, January 9*
February	Tuesday, February 14
March	Tuesday, March 14
April	Tuesday, April 11
May	Tuesday, May 9
June	Tuesday, June 13
July	Tuesday, July 11
August	Tuesday, August 8
September	Tuesday, September 12
October	Tuesday, October 10
November	Tuesday, November 14
December	Tuesday, December 12

Note: Meetings are the second Tuesday of each month at 7:00 p.m. unless otherwise noted

*Organizational Meeting begins at 6:30 p.m. followed by January Meeting at 7:00 p.m.

The ayes: Dr. Hiss, Mrs. Roberts, Ms. Newman, Mrs. Duemmel, Mr. Quinn. Approved

ESTABLISH SERVICE FUND (#2023-5)

Moved by Ms. Newman and seconded by Mrs. Roberts that the Board establish a service fund in an amount not to exceed \$20,000.00 in accordance with ORC 3315.15.

The ayes: Mr. Quinn, Dr. Hiss, Mrs. Roberts, Ms. Newman, Mrs. Duemmel. Approved

RESOLUTION TO AUTHORIZE TREASURER TO: (#2023-6)

Moved by Mr. Quinn and seconded by Ms. Newman that the Board approve a Resolution to Authorize Treasurer to, in accordance with ORC 3313.18:

Be it resolved by the Board of Education that:

- 1) The Treasurer is authorized to pay all utilities, payrolls, and bills when due as outlined in the appropriations.
- 2) The Treasurer is authorized to obtain advances when needed during calendar year 2023.
- 3) The Treasurer is authorized to invest funds as they become available in an amount consistent with sound financial management.
- 4) The Treasurer is authorized to transfer funds within the across fund allocations with the stipulation the Board is informed of the transfers.
- 5) The Treasurer is authorized to borrow money at the best possible rate when necessary for cash flow purposes.
- 6) The Treasurer is authorized to renew/purchase liability insurance for all employees and members of the Board of Education.

The ayes: Ms. Newman, Mr. Quinn, Mrs. Duemmel, Dr. Hiss, Mrs. Roberts. Approved

RESOLUTION TO AUTHORIZE SUPERINTENDENT TO: (#2023-7)

Moved by Ms. Newman and seconded by Mrs. Roberts that the Board pass a resolution to authorize Superintendent to, in accordance with ORC 3313:18:

Be it resolved by the Board of Education that:

- 1) The Superintendent is authorized to act as purchasing agent for the Board for 2023.
- 2) The Superintendent is authorized to approve purchase orders to the legislative bid limit.
- 3) The Superintendent is authorized to approve any staff member to attend professional meetings and conferences beneficial to the district.
- 4) The Superintendent is authorized to represent the Board and the district in dealing with all federal and state programs.

The ayes: Mrs. Roberts, Mrs. Duemmel, Dr. Hiss, Mr. Quinn, Ms. Newman. Approved

PARTICIPATION IN FEDERAL AND STATE PROGRAMS (#2023-8)

Moved by Mrs. Duemmel and seconded by Mr. Quinn that the Board approve the district's participation in any and all state and federal programs for 2023 including but not limited to: Title I, Title VI, School Net; School Net Professional Development, Entry Year, OhioReads, Student Intervention, IDEA-B, Title V, Title IV-A, Title II-A, and Title II-D.

The ayes: Mrs. Duemmel, Ms. Newman, Mr. Quinn, Mrs. Roberts, Dr. Hiss. Approved

AUTHORIZE SUPERINTENDENT TO ATTEND MEETINGS (#2023-9)

Moved by Ms. Newman and seconded by Mrs. Duemmel that the Board authorize the Superintendent to attend those professional meetings and conventions beneficial to the district, in accordance with ORC 3319.01 and 3319.12.

The ayes: Mrs. Duemmel, Mrs. Roberts, Ms. Newman, Mr. Quinn, Dr. Hiss. Approved

ESTABLISH RATE OF PAY FOR SUBSTITUTE TEACHERS (#2023-10)

Moved by Mrs. Roberts and seconded by Mr. Quinn that the Board establish the rate of pay for substitute teachers for calendar year 2023 at \$135.00 per day, and for consecutive service for the same teacher the following scale will be adhered to: 31 or more days - beginning step of the base teacher salary schedule, in accordance with ORC 3319.08 and 3319.12.

The ayes: Ms. Newman, Mrs. Duemmel, Mr. Quinn, Dr. Hiss, Mrs. Roberts. Approved

ESTABLISH RATE OF PAY FOR PERMANENT SUBSTITUTES (#2023-11)

Moved by Ms. Newman and seconded by Mrs. Duemmel that the Board establish the rate of pay for permanent substitute teachers for calendar year 2023 at \$150.00 per day, and for consecutive service for the same teacher the following scale will be adhered to: 31 or more days – beginning step of the base teacher salary schedule, in accordance with ORC 3319.08 and 3319.12.

The ayes: Mr. Quinn, Dr. Hiss, Mrs. Duemmel, Mrs. Roberts, Ms. Newman. Approved

ESTABLISH RATE OF PAY FOR HOME INSTRUCTION TUTORS (#2023-12)

Moved by Mrs. Duemmel and seconded by Mrs. Roberts that the Board establish the rate of pay for home instruction for calendar year 2023 at \$33.00 per hour for the balance of the 2022-23 school year and \$34.00 per hour for the 2023-24 school year, in accordance with ORC 3319.08 and 3319.12.

The ayes: Mrs. Roberts, Mr. Quinn, Dr. Hiss, Ms. Newman, Mrs. Duemmel. Approved

RENEW MEMBERSHIP IN OSBA (#2023-13)

Moved by Mrs. Duemmel and seconded by Mr. Quinn that the Board renew its membership in the Ohio School Boards Association, in accordance with ORC 3313.87.

The ayes: Dr. Hiss, Ms. Newman, Mrs. Roberts, Mrs. Duemmel, Mr. Quinn. Approved

APPOINT OSBA/LEGISLATIVE LIAISON FOR 2023 (#2023-14)

Mrs. Duemmel was appointed by Dr. Hiss to be the OSBA/Legislative Liaison for 2023.

APPOINT LEGAL COUNSEL (#2023-15)

Moved by Mrs. Roberts and seconded by Ms. Newman that the Board approve the appointment of Scott Scriven LLP as legal counsel for the Jefferson Local School District for the 2023 calendar year at the rate of \$100-\$140 per hour for legal assistants and \$215-\$325 per hour for attorneys.

The ayes: Ms. Newman, Mr. Quinn, Dr. Hiss, Mrs. Duemmel, Mrs. Roberts. Approved

ADJOURNMENT

Moved by Ms. Newman and seconded by Mrs. Roberts that the Board adjourn the meeting at 6:53 pm.

The ayes: Mrs. Roberts, Dr. Hiss, Mrs. Duemmel, Mr. Quinn, Ms. Newman.

Meeting Adjourned.

Pro Tempore President

Treasurer