

JEFFERSON LOCAL SCHOOLS
Regular Meeting
May 9, 2016

CALL TO ORDER

ROLL CALL

West Jefferson, Ohio High School, the Jefferson Local Board of Education met in regular session at 7:00 p.m. with the following members present: Mr. Garman, Mr. Doran, Mr. Keel, Dr. Hiss, Mr. Harper, Superintendent, Mr. Mullett, and Treasurer, Mrs. Smith.

PLEDGE OF ALLEGIANCE

5th Grade Math Team led in the Pledge of Allegiance.

RECOGNITION OF VISITORS

At this time the following visitors were welcomed to the meeting: Vicki McNeal & Lora Messer.

PRESENTATIONS/ADMINISTRATIVE REPORTS

Recognition of Master Teachers (Elem. Principal Sue Barte)

Mrs. Barte recognized Mrs. Hillyard, Ms. Jarvis, and Mr. Tom Ruane for becoming a Master Teacher. What a great honor for Jefferson Local Schools.

Mrs. Hill presented activities and goals for this summer's reading program.

Presentation by Shawn Buescher, Dean of Students

Mr. Metz introduced the high school group who entered into the State History Contest. One group has qualified for the Nationals which takes place June 12-16, 2016.

Mr. Buescher went over the High School and Middle School discipline. Mr. Buescher stresses the culture of the school and what people hear and say does reflect upon the students and staff.

Administrative Reports

Mr. Metz, Mrs. Omen, and Mrs. Barte updated on various building information.

ADOPTION OF AGENDA (#2016-64)

Moved by Mr. Doran and seconded by Mr. Harper that the Board adopt the agenda. The vote: Yeas - Mr. Keel, Dr. Hiss, Mr. Garman, Mr. Harper, and Mr. Doran. Approved.

APPROVAL OF MINUTES (#2016-65)

Moved by Mr. Harper and seconded by Mr. Keel that the Board approve the Minutes of Regular Meeting, April 11, 2016; Special Meeting, and April 20, 2016. The vote: Yeas - Mr. Harper, Mr. Keel, Mr. Doran, Mr. Garman, and Dr. Hiss. Approved.

REPORT OF TREASURER

MONTHLY FINANCIAL REPORTS (#2016-66)

Moved by Mr. Harper and seconded by Mr. Doran that the Board approve the Monthly Financial Reports as presented. The vote: Yeas - Dr. Hiss, Mr. Garman, Mr. Harper, Mr. Doran, and Mr. Keel. Approved.

AMENDED APPROPRIATIONS (#2016-67)

Moved by Mr. Harper and seconded by Mr. Doran that the Board approve the Amended Appropriations as follows:

Fund	Amount
034 (.5 Mill Maint)	+ \$40,000.00
300 (District Managed)	+ \$15,000.00

The vote: Yeas - Mr. Doran, Mr. Harper, Dr. Hiss, Mr. Keel, and Mr. Garman. Approved.

AMENDED CERTIFICATE OF ESTIMATED RESOURCES (#2016-68)

Moved by Mr. Doran and seconded by Mr. Keel that the Board approve the amended Certificate of Estimated Resources as follows:

<u>Fund</u>	<u>Amount</u>
001 (General)	+ \$754,000 (505,000 is for est. of advance & income tax)

The vote: Yeas - Mr. Garman, Mr. Keel, Mr. Harper, Dr. Hiss, and Mr. Doran. Approved.

FIVE YEAR FORECAST (#2016-69)

Moved by Mr. Harper and seconded by Mr. Keel that the Board approve the Five Year Forecast as presented. The vote: Yeas - Mr. Doran, Dr. Hiss, Mr. Keel, Mr. Garman, and Mr. Harper. Approved.

INSURANCE PLANS FOR 2016-2017 (#2016-70)

Moved by Mr. Doran and seconded by Mr. Harper that the Board approve the following insurance plans for the 2016-2017 school year:

- a) Property Insurance with Ohio School Plan effective 7/1/16 through 7/1/17 in the amount of \$32,217.
- b) Liability/Violence/Cyber Insurance with Ohio School Plan effective 7/1/16 through 7/1/17 in the amount of \$7,918.
- c) Auto/Fleet & Pollution Insurance with Ohio School Plan effective 7/1/16 through 7/1/17 in the amount of \$9,495.

The vote: Yeas - Mr. Keel, Mr. Garman, Mr. Doran, Mr. Harper, and Dr. Hiss. Approved.

PUBLIC PARTICIPATION

There was no public participation.

ITEMS OF INTEREST

Professional Meetings

Professional Meeting Reactions

BOARD REPORT

Tolles Report - Meg Hiss – Dr. Hiss reported we have 64 students enrolled at Tolles for next school year. The Tolles graduation is May 25, 2016.

Legislative Report - Jerry Garman – Mr. Garman talked about HB235 and HB 238.

SUPERINTENDENT'S REPORT

CLASSIFIED SUBSTITUTES FOR 2015-2016 (#2016-71)

Moved by Mr. Doran and seconded by Dr. Hiss that the Board approve the following classified substitutes for the 2015-2016 school year:

Sheila Kiser
Teresa Phillips

The vote: Yeas - Dr. Hiss, Mr. Harper, Mr. Garman, Mr. Doran, and Mr. Keel.
Approved.

DONATIONS (#2016-72)

Moved by Mr. Doran and seconded by Mr. Keel that the Board accept the following donations:

- a) \$100.00 gift card to Norwood Elementary from Wal-Mart to buy a digital camera.
- b) Happy Meals valued at \$200.00 from West Jeff McDonald's to Norwood Elementary the Summer Reading program June 22 and June 29.
- c) Two instruments (1 baritone/1 alto saxophone) to the West Jefferson Band Program from Jeff Mere.

The vote: Yeas - Mr. Harper, Mr. Doran, Dr. Hiss, Mr. Keel, and Mr. Garman.
Approved.

STUDENT FEE LISTS FOR 2016-2017 (#2016-73)

Moved by Mr. Doran and seconded by Dr. Hiss that the Board approve the Student Fee Lists for the 2016-2017 school year as presented for Norwood Elementary, West Jefferson Middle School and West Jefferson High School. The vote: Yeas - Mr. Garman, Mr. Doran, Mr. Keel, Dr. Hiss, and Mr. Harper. Approved.

STUDENT HANDBOOK CHANGES FOR 2016-2017 (#2016-74)

Moved by Mr. Harper and seconded by Mr. Doran that the Board approve the Student Handbook changes for the 2016-2017 school year as presented for Norwood Elementary, West Jefferson Middle School and West Jefferson High School. The vote: Yeas - Mr. Keel, Dr. Hiss, Mr. Garman, Mr. Harper, and Mr. Doran. Approved.

GRADUATING SENIORS FOR MAY 21, 2016 (#2016-75)

Moved by Mr. Harper and seconded by Mr. Doran that the Board approve the list of seniors as presented for graduation on May 21, 2016 in accordance with ORC 3316.61. Barring failures during the last grading period, these students will have completed the minimum State and Local requirements to receive a High School Diploma, except for foreign exchange students who will be given a certificate of attendance and completion from West Jefferson High School. The vote: Yeas - Mr. Harper, Mr. Keel, Mr. Doran, Mr. Garman, and Dr. Hiss. Approved.

VOLUNTEER LAWN CARE WORKER – MCANINCH (#2016-76)

Moved by Mr. Doran and seconded by Mr. Keel that the Board approve Dave McAninch as a volunteer lawn care worker to provide weed spraying for the district grounds on an as-needed basis. The vote: Yeas - Dr. Hiss, Mr. Garman, Mr. Harper, Mr. Doran, and Mr. Keel. Approved.

MEMBERSHIP IN OHIO HIGH SCHOOL ATHLETIC ASSOCIATION FOR 2016-2017 (#2016-77)

Moved by Mr. Keel and seconded by Mr. Harper that the Board authorize membership in the Ohio High School Athletic Association for schools under its jurisdiction for the 2016-2017 school year in accordance with Article 3, Section 1, Paragraph 3 of the Ohio High School Athletic Association Constitution. The vote: Yeas - Mr. Doran, Mr. Harper, Dr. Hiss, Mr. Keel, and Mr. Garman. Approved.

ESC AGREEMENT FOR 2016-2017 (#2016-78)

Moved by Mr. Harper and seconded by Mr. Keel that the Board approve the ESC Service Agreements for FY17 as presented. The vote: Yeas - Mr. Garman, Mr. Keel, Mr. Harper, Dr. Hiss, and Mr. Doran. Approved.

SET STUDENT BREAKFAST/LUNCH PRICES FOR 2016-2017 (#2016-79)

Moved by Mr. Harper and seconded by Mr. Keel that the Board set the following student lunch prices for the 2016-2017 school year as follows:

Grades K-5: Breakfast - \$1.45
Lunch - \$2.40

Grades 6-12: Breakfast - \$1.70
Lunch - \$2.70

Milk - .50 cents

The vote: Yeas - Mr. Doran, Dr. Hiss, Mr. Keel, Mr. Garman, and Mr. Harper. Approved.

RESIGNATION – T. MURRY (#2016-80)

Moved by Mr. Doran and seconded by Mr. Harper that the Board accept the resignation of Teresa Murry as cafeteria employee effective April 22, 2016 as requested. The vote: Yeas - Mr. Keel, Mr. Garman, Mr. Doran, Mr. Harper, and Dr. Hiss. Approved.

EMPLOYMENT

HS SPANISH TEACHER - EMILY ZAYE (#2016-81)

Moved by Mr. Harper and seconded by Mr. Doran that the Board employ Emily Zaye on a one-year contract as High School Spanish Teacher for the 2016-17 school year effective August 17, 2016 at step BS/3 on the adopted teacher salary schedule.* The vote: Yeas - Dr. Hiss, Mr. Harper, Mr. Garman, Mr. Doran, and Mr. Keel. Approved.

ELEM. INTERVENTION SPECIALIST - MORGAN STAGE (#2016-82)

Moved by Mr. Harper and seconded by Mr. Doran that the Board approve the employment of Morgan Stage on one-year contract as Elementary Intervention Specialist for the 2016-17 school year effective August 17, 2016 at step BA/0 on the adopted teacher salary schedule.* The vote: Yeas - Mr. Harper, Mr. Doran, Dr. Hiss, Mr. Keel, and Mr. Garman. Approved.

HS INTERVENTION SPECIALIST – ZACHARY B. OLSON (#2016-83)

Moved by Mr. Doran and seconded by Mr. Harper that the Board employ Zachary B. Olson on a one-year contract as High School Intervention Specialist effective August 17, 2016 for the 2016-2017 school year, step BA/0 on the adopted teacher salary schedule.* The vote: Yeas - Mr. Garman, Mr. Doran, Mr. Keel, Dr. Hiss, and Mr. Harper. Approved.

HS INTERVENTION SPECIALIST - JESSIAH J. SIMMONS (#2016-84)

Moved by Mr. Harper and seconded by Mr. Keel that the Board approve the employment of Jessiah J. Simmons on a one-year contract as High School Intervention Specialist effective August 17, 2016 for the 2016-2017 school year, step MA/10.* The vote: Yeas - Mr. Keel, Dr. Hiss, Mr. Garman, Mr. Harper, and Mr. Doran.

*Pending verification of transcripts, license and background checks

EXTRACURRICULARS FOR 2016-2017 (#2016-85)

Moved by Mr. Doran and seconded by Dr. Hiss that the Board approve the following one-year extracurricular contracts for the 2016-2017 school year:

Joyce Rhoades – HS Class Advisor/Senior, step 6 (2546.32)
Jen Haskins – HS Class Advisor/Junior, step 5 (2182.56)
Jen Miller – HS Class Advisor/Sophomore (1/2), step 6 (1273.16)
Kristen Forrest – HS Class Advisor/Sophomore (1/2), step 2 (545.64)
Joyce Rhoades – HS Class Advisor/Freshman, step 6 (2546.32)
Jen Miller – HS Student Council Advisor, step 6 (2546.32)
Jenny Siddiqi – HS National Honor Society Advisor, step 6 (2546.32)
Ken Schaefer – HS Yearbook Publication, step 6 (4001.36)
Elmer Broecker - HS/MS Instrumental Music, step 6 (5456.40)
Rachel Herman – HS/MS Vocal Music, step 2 (3273.84)
Rachel Herman – HS/MS Musical, step 2 (1818.80)
Shawn Buescher – HS Head Football Coach, step 6 (7093.32)
Sam Seggerson – HS Head Boys Basketball, step 3 (6002.04)*
Tim Converse – HS Head Girls Basketball, step 6 (7093.32)
Ken Schaefer – HS Head Wrestling, step 3 (6002.04)
Matt Adams – HS Assist. Football, step 6 (5456.40)
Brian Fortune – HS Assist. Football, step 6 (5456.40)
Todd Roberts – HS Assist. Boys Basketball, step 6 (5456.40)*
Rick Ratcliff – HS Assist. Wrestling, step 3 (4365.12)
Beau Wenger – HS Assist. Wrestling, step 3 (4365.12)
Brian Smith – Physical Fitness/Summer (1/4), step 1 (909.40)*
Ken Schaefer – Physical Fitness/Fall (1/4), step 4 (1091.28)
John Koehler – Physical Fitness/Winter (1/4), step 6 (1364.10)
Brian Fortune – Physical Fitness/Spring (1/4), step 6 (1364.10)
Derek Mutlu – Freshman Head Boys Basketball, step 2 (3273.84)
Jeff Mere – HS Head Volleyball, step 6 (4728.88)
Bob Hunter – HS Head Golf, step 5 (4365.12)*
Jason Phillips – HS Head Girls Soccer, step 3 (3637.60)
Madi Phillips – Volunteer HS Assist. Girls Soccer*
Richard Tompkins – HS Head Boys Soccer, step 6 (4728.88)*
Dana Farbacher – Volunteer HS Assist. Boys Soccer*
Mitch Daulton – HS/MS AD Admin. Assistant, step 2 (5638.28)
Jeff Mere – MS Head Boys Basketball (8th), step 6 (4001.36)
Brad Whip – MS Head Soccer, step 4 (3273.84)*
Terry Lambert – MS Head Football, step 4 (3273.84)*
Melissa Jester – HS Cheerleader Advisor/Football, step 6 (4001.36)
Melissa Jester – HS Cheerleader Advisor/Basketball, step 6 (4001.36)
Rachel Stanley – MS Head Volleyball, step 5 (3637.60)
Jill Lambert – MS Head Girls Basketball, step 2 (2546.32)
Brittany Haenszel – HS Assist. Volleyball, step 1 (3637.60)*
Kenny Love – MS Assist. Boys Basketball, step 6 (3273.84)

Rachel Stanley – MS Assist. Girls Basketball, step 2 (1818.80)
Dana Williams – HS Freshman Volleyball, step 2 (1818.80)*
Jeff Patterson – MS Assist. Football, step 3 (2182.56)
Nick Houk – MS Assist. Football, step 1 (1455.04)
Angel Hillyard – Elementary Musical, 3% (1091.28)
Thomas Ruane – Elementary Art Show, 3% (1091.28)
Dean Hoenie – Elementary Safety Patrol (1/2), step 3 (1091.28)
Alison Crawford – Elementary Safety Patrol (1/2), step 5 (1455.04)
Sheri Winniestaffer – 5th Grade Math Contest Advisor, 3% (1091.28)
Emily Wobser – 5th Grade Spelling Contest Advisor (1/2), 3% (545.64)
Sheri Winniestaffer – 5th Grade Spelling Contest Advisor (1/2), 3% (545.64)
Paula Nance – MS Spelling Contest Advisor, 3% (1091.28)
Paula Nance – MS Student Council Advisor (1/2), 3% (545.64)
Amy Girard – MS Student Council Advisor (1/2), 3% (545.64)

*pending pupil activity permits

The vote: Yeas - Mr. Keel, Mr. Doran, and Dr. Hiss. Mr. Harper and Mr. Garman abstained. Approved.

HOME INSTRUCTION TUTOR (#2016-86)

Moved by Mr. Harper and seconded by Mr. Doran that the Board approve Tami Hill as home instruction tutor for a first grade student effective immediately through the balance of the 2015-2016 school year, per the physician's recommendation, at the rate of \$21.59 per hour. The vote: Yeas - Dr. Hiss, Mr. Garman, Mr. Harper, Mr. Doran, and Mr. Keel. Approved.

CLASSIFIED CONTRACT RECOMMENDATIONS (#2016-87)

Moved by Mr. Harper and seconded by Mr. Doran that the Board renew the following classified contracts in accordance with ORC 3319.08(A) beginning with the 2016-2017 school year:

One Year

Teri Allison – Asst. Treasurer
Jane Breckenridge – Supt. Secretary

Two Year

Jerry Ortlieb – Bus Driver
Jeremiah Plotts – Bus Driver
LouAnn VanWagner – Bus Driver
Kristi Paxton – Bus Driver
Amber Riebel - Cafeteria

Continuing

Todd Roberts – Groundskeeper

Elaine Winstead – Custodian

Crystal Morris – Cafeteria

Cindy Boucher – Special Education Aide

The vote: Yeas - Mr. Doran, Mr. Harper, Dr. Hiss, Mr. Keel, and Mr. Garman.
Approved.

ADJOURNMENT

Moved by Mr. Harper and seconded by Mr. Doran that the Board adjourn the meeting at 8:05 p.m. The vote: Yeas - Mr. Garman, Mr. Keel, Mr. Harper, Dr. Hiss, and Mr. Doran. Meeting Adjourned.

President

Treasurer