

JEFFERSON LOCAL SCHOOLS
Regular Meeting
Norwood Elementary
March 14, 2016

CALL TO ORDER

ROLL CALL

West Jefferson, Ohio High School, the Jefferson Local Board of Education met in regular session at 7:00 p.m. with the following members present: Mr. Doran, Mr. Garman, Dr. Hiss, Mr. Keel, Mr. Harper, Superintendent, Mr. Mullett, and Treasurer, Mrs. Smith.

PLEDGE OF ALLEGIANCE

Tammy Sapp's 1st grade class led in the Pledge of Allegiance.

RECOGNITION OF VISITORS

At this time the following visitors were welcomed to the meeting: Brooke Carnevale & Tom Kitchen.

PRESENTATIONS/ADMINISTRATIVE REPORTS

Recognition of Betty Crabtree, retiring cafeteria employee

Mrs. Crabtree was recognized for her twenty-six years of dedicated service.

Recognition of Ed Shepherd, former School Board Member

Mr. Mullett recognized Mr. Shepherd for his time and dedication as a Board Member for Jefferson Local Schools.

High School Presentation by Jeannette Haskins and Cassie Bentley

Mrs. Haskins and Mrs. Bentley spoke on the Creation the Reading and Writing workshop model. They feel like our students didn't read enough and there is a lack of literary skills. The students end up talking about what they are reading. This leads them to their independence when they move onto their next book.

Administrative Reports

Mrs. Barte, Mrs. Omen and Mr. Metz updated on building information.

ADOPTION OF AGENDA (#2016-30)

Moved by Mr. Doran and seconded by Mr. Garman that the Board adopt the agenda. The vote: Yeas - Dr. Hiss, Mr. Harper, Mr. Keel, Mr. Doran, and Mr. Garman. Approved.

APPROVAL OF MINUTES (#2016-31)

Moved by Mr. Harper and seconded by Mr. Keel that the Board approve the Minutes of Organizational Meeting, February 8, 2016; Regular Meeting, February 8, 2016; Special Meeting, March 2, 2016. The vote: Yeas -Mr. Harper, Mr. Doran, Mr. Garman, Dr. Hiss, and Mr. Keel. Approved.

REPORT OF TREASURER

MONTHLY FINANCIAL REPORTS (#2016-32)

Moved by Mr. Harper and seconded by Mr. Keel that the Board approve the Monthly Financial Reports as presented. The vote: Yeas - Mr. Garman, Mr. Keel, Mr. Doran, Mr. Harper, and Dr. Hiss. Approved.

AMENDED APPROPRIATIONS (#2016-33)

Moved by Mr. Harper and seconded by Mr. Doran that the Board approve the Amended Appropriations as follows:

<u>Fund</u>	<u>Amount</u>
009 (Uniform School)	+ \$5,000.00

The vote: Yeas - Mr. Garman, Mr. Keel, Mr. Doran, Mr. Harper, and Dr. Hiss. Approved.

PUBLIC PARTICIPATION

There was no public participation at this time.

ITEMS OF INTEREST

Professional Meetings
Professional Meeting Reactions

BOARD REPORT

Tolles Report – Dr. Hiss – The criteria for admissions into Tolles has changed and one is grade point average. Some schools' students may be able to bump out other schools.

Legislative Report – Mr. Garman – Updated on various bills.

SUPERINTENDENT'S REPORT

TEACHER SUBSTITUTES FOR 2015-2016 (#2016-34)

Moved by Mr. Harper and seconded by Mr. Doran that the Board approve the following substitute teachers for the 2015-2016 school year:

Nick Christopher
Mario DeMatteo
Brenda Kirkpatrick
Carol Balser

The vote: Yeas - Mr. Keel, Dr. Hiss, Mr. Harper, Mr. Garman, and Mr. Doran.
Approved.

CLASSIFIED SUBSTITUTES FOR 2015-2016 (#2016-35)

Moved by Mr. Keel and seconded by Mr. Harper that the Board approve the following classified substitutes for the 2015-2016 school year:

Diana Kennan*

*pending certification/background checks

The vote: Yeas - Mr. Doran, Dr. Hiss, Mr. Harper, Mr. Garman, and Mr. Keel.
Approved.

DONATIONS (#2016-36)

Moved by Mr. Doran and seconded by Mr. Garman that the Board accept the following donations:

- a) \$300.00 to Norwood Elementary from The Masons Lodge #221 to assist needy students with purchases at the Book Fair.
- b) \$3633.00 to the Athletic Department from the Athletic Boosters for baseball uniforms.
- c) \$150.00 to the Athletic Department from Capital West Umpires Association.

- d) Four (4) Reecom R-1630 NOAA weather radios to the district from the Madison County EMA for use at each school building and the central office.
- e) \$139.88 to the Athletic Department from Varsity News Network for website sponsorship ads.
- f) \$5,000.00 to the district from an anonymous donor for baseball and softball field conditioner.
- g) \$40.00 to the Class of 2017 from an anonymous donor.
- h) \$170.39 to the Athletic Department from Kroger.

The vote: Yeas - Mr. Garman, Mr. Harper, Mr. Doran, Mr. Keel, and Dr. Hiss.
Approved.

ADOPTION OF 2016-2017 SCHOOL CALENDAR (#2016-37)

Moved by Mr. Doran and seconded by Mr. Harper that the Board approve the adoption of the 2016-2017 School Calendar as presented. The vote: Yeas - Dr. Hiss, Mr. Keel, Mr. Garman, Mr. Doran, and Mr. Harper. Approved.

HOME INSTRUCTION TUTOR – B. CHARLES (#2016-38)

Moved by Mr. Harper and seconded by Mr. Garman that the Board approve Barbara Charles as home instruction tutor per the enclosed documentation at the rate of \$21.59 per hour effective school days from February 11, 2016 through February 19, 2016. The vote: Yeas - Mr. Keel, Mr. Doran, Dr. Hiss, Mr. Harper, and Mr. Garman. Approved.

RESIGNATION – L. TSUCHIDA (#2016-39)

Moved by Mr. Garman and seconded by Mr. Doran that the Board accept the resignation of Louisa Tsuchida as Elementary Intervention Specialist effective June 30, 2016 as requested. The vote: Yeas - Mr. Harper, Mr. Garman, Mr. Keel, Dr. Hiss, and Mr. Doran. Approved.

LPDC CONTRACTS FOR 2015-2016 (#2016-40)

Moved by Mr. Doran and seconded by Dr. Hiss that the Board approve the following LPDC contracts for the 2015-2016 school year as follows:

Mark Staffan, Chairman	\$1,000
Jerri Kitchen, Secretary	\$1,000
Angela Hillyard, Member	\$1,000
Tami Hill, Member	\$1,000
Chris Neely, Member	\$1,000

The vote: Yeas - Mr. Doran, Mr. Garman, Dr. Hiss, and Mr. Kee. Nos - Mr. Harper. Approved.

EMPLOYMENT

REASSIGN CAFETERIA EMPLOYEE - D. COPLEY (#2016-41)

Moved by Mr. Doran and seconded by Mr. Keel that the Board approve the reassignment of Deana Copley, cafeteria worker, from her current 4.5 hrs. to a 5 hr. position at Norwood (to replace Betty Crabtree) effective March 15, 2016. The vote: Yeas - Dr. Hiss, Mr. Harper, Mr. Keel, Mr. Doran, and Mr. Garman. Approved.

ADDITIONAL HOUR – CAFETERIA EMPLOYEE - T. MURRY (#2016-42)

Moved by Mr. Keel and seconded by Mr. Garman that the Board approve Teresa Murry, cafeteria employee, for one additional hour per day for breakfast serving (to replace Deana Copley), effective March 15, 2016. The vote: Yeas - Mr. Harper, Mr. Doran, Mr. Garman, Dr. Hiss, and Mr. Keel. Approved.

CAFETERIA EMPLOYEE – A. RIEBEL (#2016-43)

Moved by Mr. Harper and seconded by Mr. Doran that the Board approve the employment of Amber Riebel on a one-year contract as a cafeteria employee (to replace Deana Copley) for 3.5 hrs. per day effective March 15, 2016 at step 0 of the adopted salary schedule. The vote: Yeas - Mr. Garman, Mr. Keel, Mr. Doran, Mr. Harper, Dr. Hiss. Approved.

EXTRACURRICULARS FOR 2015-2016 (#2016-44)

Moved by Mr. Doran and seconded by Mr. Garman that the Board approve the following one-year extracurricular contracts for the 2015-2016 school year:

Richard Tompkins – Volunteer HS Assist. Track Coach
Addie Newman – Volunteer MS Assist. Softball Coach

*pending pupil activity permits

The vote: Yeas - Mr. Keel, Dr. Hiss, Mr. Harper, Mr. Garman, and Mr. Doran.
Approved.

EXECUTIVE SESSION (#2016-45)

Moved by Mr. Keel and seconded by Mr. Harper that the Board enter into Executive Session at 8:25 p.m. for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. The vote: Yeas - Mr. Doran, Dr. Hiss, Mr. Harper, Mr. Garman, and Mr. Keel. Approved.

ADJOURNMENT

Upon returning from executive session at 9:00 p.m. it was moved by Mr. Keel and seconded by Mr. Harper that the Board adjourn the meeting. The vote: Yeas - Mr. Garman, Mr. Harper, Mr. Doran, Mr. Keel, and Dr. Hiss. Meeting Adjourned.

President

Treasurer