

JEFFERSON LOCAL SCHOOLS
Organizational Meeting
January 11, 2016

OATH OF OFFICE

At this time, the Oath of Office was given to Mr. Harper, & Dr. Hiss.

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as members of the board of education of Jefferson Local School District, Madison County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified?
The answer is: "I do."

SELECT PRESIDENT PRO TEMPORE (#2016-1)

Moved by Mr. Keel and seconded by Dr. Hiss the Board appoint Mr. Harper as President Pro Tempore. The vote: Yeas - Dr. Hiss, Mr. Keel, Mr. Harper, and Mr. Doran. Approved.

CALL TO ORDER

ROLL CALL

West Jefferson, Ohio, High School Cafeteria, the Jefferson Local Board of Education met for the 2016 Organizational Meeting at 6:30 p.m. with the following members present: Mr. Harper, Dr. Hiss, Mr. Keel, Mr. Doran, Superintendent Mr. Mullett, and Treasurer, Mrs. Smith.

ELECTION OF BOARD PRESIDENT (#2016-2)

Mr. Harper as President Pro Tempore, called for nominations for President. Mr. Doran placed the name of Dr. Hiss. Mr. Keel placed the name of Mr. Harper.

THE ELECTION

For Dr. Hiss: Yeas - Mr. Doran & Dr. Hiss. Nos - Mr. Keel & Mr. Harper.

For Mr. Harper: Yeas – Mr. Harper & Mr. Keel. Nos – Mr. Doran & Dr. Hiss.

THE BOARD RECESSED AT 6:40 P.M. AND RECONVEINED THE MEETING MONDAY, FEBRUARY 8, 2016 AT 6:30 P.M.

OATH OF OFFICE

At this time, the Oath of Office was given to Mr. Garman.

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as members of the board of education of Jefferson Local School District, Madison County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified?

The answer is: "I do."

CALL TO ORDER

ROLL CALL

West Jefferson, Ohio, High School Cafeteria, the Jefferson Local Board of Education met for the 2016 Organizational Meeting at 6:30 p.m. with the following members present: Mr. Keel, Mr. Harper, Mr. Garman, Mr. Doran, Dr. Hiss, Superintendent Mr. Mullett, and Treasurer, Mrs. Smith.

ELECTION OF BOARD PRESIDENT (#2014-2)

Mr. Harper as President Pro Tempore, called for nominations for President. Mr. Keel placed the name of Mr. Harper. Mr. Harper seconded it. Mr. Doran placed the name of Dr. Hiss. Dr. Hiss seconded it.

THE ELECTION

For Mr. Harper: Yeas - Mr. Keel and Mr. Harper. Nos - Mr. Doran, Dr. Hiss, and Mr. Garman. Failed.

For Dr. Hiss: Yeas - Mr. Harper, Mr. Doran, Dr. Hiss, and Mr. Garman. Nos – Mr. Keel. Approved.

Dr. Hiss was elected the 2016 Board President.

ELECTION OF BOARD VICE PRESIDENT (#2014-3)

Mr. Harper as President Pro Tempore, called for nominations for Vice President. Dr. Hiss placed the name of Mr. Doran. Mr. Doran seconded it. Mr. Harper placed the name of Mr. Garman. Mr. Keel seconded it.

THE ELECTION

For Mr. Doran: Yeas - Mr. Doran, Mr. Garman, Dr. Hiss, Mr. Harper, and Mr. Keel. Approved.

Mr. Doran was elected the 2016 Board Vice President.

**PRESIDENT PRO TEMPORE TRANSFERS CONTROL TO 2016 BOARD
PRESIDENT-COMMENTS FROM INCOMING PRESIDENT**

**ESTABLISH DATES, TIME AND PLACE FOR REGULAR BOARD MEETINGS
(#2016-4)**

Moved by Mr. Doran and seconded by Mr. Harper the Board set the dates, time, and place for all regular meetings for 2016 as indicated below, in accordance with ORC 3313.15.

JEFFERSON LOCAL BOARD OF EDUCATION
2016 MEETINGS
HIGH SCHOOL AUDITERIA
7:00 p.m.

January (Organizational & Regular)	Monday, January 11 (Begins at 6:30 p.m.)
February	Monday, February 8
March	Monday, March 14
April	Monday, April 11
May	Monday, May 9
June	Monday, June 13
July	Monday, July 11
August	Monday, August 8
September	Monday, September 12
October	Monday, October 10
November	Monday, November 14
December	Monday, December 12

Note: Meetings are the second Monday of each month unless otherwise noted

The vote: Yeas - Mr. Doran, Mr. Harper, Mr. Keel, Mr. Garman, and Dr. Hiss. Approved.

ESTABLISH SERVICE FUND (#2016-5)

Moved by Mr. Doran and seconded by Dr. Hiss the Board establish a service fund in an amount not to exceed \$20,000.00 in accordance with ORC 3315.15. The vote: Yeas - Dr. Hiss, Mr. Harper, Mr. Garman, Mr. Keel, and Mr. Doran. Approved.

RESOLUTION TO AUTHORIZE TREASURER TO: (#2016-6)

Moved by Mr. Harper and seconded by Mr. Keel the Board pass a resolution to authorize the treasurer to, in accordance with ORC 3313.18:

Be it resolved by the Board of Education that:

1. The Treasurer is authorized to pay all utilities, payrolls, and bills when due as outlined in the appropriations.
2. The Treasurer is authorized to obtain advances when needed during calendar year 2016.
3. The Treasurer is authorized to invest funds as they become available in an amount consistent with sound financial management.
4. The Treasurer is authorized to transfer funds within and across fund allocations with the stipulation the Board is informed of the transfers.
5. The Treasurer is authorized to borrow money at the best possible rate when necessary for cash flow purposes.
6. The Treasurer is authorized to renew/purchase liability insurance for all employees and members of the Board of Education.

The vote: Yeas - Mr. Keel, Mr. Garman, Dr. Hiss, Mr. Doran, and Mr. Harper. Approved.

RESOLUTION TO AUTHORIZE THE SUPERINTENDENT TO: (#2016-7)

Moved by Mr. Harper and seconded by Mr. Garman the Board pass a resolution to authorize the Superintendent to, in accordance with ORC 3313.18:

Be it resolved by the Board of Education that:

1. The Superintendent is authorized to act as purchasing agent for the Board for 2016.
2. The Superintendent is authorized to approve purchase orders to the legislative bid limit.

3. The Superintendent is authorized to approve any staff member to attend professional meetings and conferences beneficial to the district.
4. The Superintendent is authorized to represent the Board and the district in dealing with all federal and state programs.

The vote: Yeas - Mr. Harper, Dr. Hiss, Mr. Doran, Mr. Garman, and Mr. Keel.
Approved.

APPROVE PARTICIPATION IN FEDERAL & STATE PROGRAMS (#2016-8)

Moved by Mr. Doran and seconded by Mr. Garman the Board approve the district's participation in any and all state and federal programs for 2016, including but not limited to: Title I; Title VI; School Net; School Net Professional Development; Entry Year; Ohio Reads; Student Intervention; IDEA-B; Title V; Title IV-A; Title II-A; and Title II-D. The vote: Yeas - Mr. Doran, Mr. Keel, Mr. Harper, Dr. Hiss, and Mr. Garman. Approved.

AUTHORIZE SUPERINTENDENT TO ATTEND MEETINGS (#2016-9)

Moved by Mr. Doran and seconded by Mr. Keel the Board authorize the Superintendent to attend those professional meetings and conventions beneficial to the district, in accordance with ORC 3319.01 and 3319.12. The vote: Yeas - Mr. Garman, Mr. Doran, Mr. Keel, Mr. Harper, and Dr. Hiss. Approved.

ESTABLISH RATE OF PAY FOR SUBSTITUTE TEACHERS (#2016-10)

Moved by Mr. Doran and seconded by Mr. Harper the Board establish the rate of pay for substitute teachers for calendar year 2016 at \$ 100.00 per day, and for consecutive service for the same teacher the following scale will be adhered to: 31 or more days - beginning step of the base teacher salary schedule, in accordance with ORC 3319.08 and 3319.12. The vote: Yeas - Dr. Hiss, Mr. Keel, Mr. Harper, Mr. Doran, and Mr. Garman. Approved.

ESTABLISH RATE OF PAY FOR PERMANENT SUBSTITUTES (#2016-11)

Moved by Mr. Harper and seconded by Mr. Doran the Board establish the rate of pay for permanent substitute teachers for calendar year 2016 at \$120.00 per day, and for consecutive service for the same teacher the following scale will be adhered to: 31 or more days – beginning step of the base teacher salary schedule, in accordance with ORC 3319.08 and 3319.12. The vote: Yeas - Mr. Harper, Dr. Hiss, Mr. Keel, Mr. Garman, and Mr. Doran. Approved.

ESTABLISH RATE OF PAY FOR HOME INSTRUCTION (#2016-12)

Moved by Mr. Doran and seconded by Mr. Garman the Board establish the rate of pay for home instruction for calendar year 2016 at \$21.59 per hour, and that tutors be allowed one hour of prep time for every two hours of instruction, unless otherwise approved by the Superintendent, in accordance with ORC 3319.08 and 3319.12. The vote: Yeas - Dr. Hiss, Mr. Garman, Mr. Doran, Mr. Harper, and Mr. Keel. Approved.

RENEW MEMBERSHIP IN OSBA (#2016-13)

Moved by Mr. Keel and seconded by Mr. Garman the Board renew its membership in the Ohio School Boards Association, in accordance with ORC 3313.87. The vote: Yeas - Mr. Keel, Mr. Doran, Mr. Garman, Dr. Hiss, and Mr. Harper. Approved.

APPOINT OSBA LEGISLATIVE LIAISON FOR 2014 (#2016-14)

Moved by Mr. Harper and seconded by Mr. Doran the Board appoint Mr. Garman as the OSBA Legislative Liaison for 2016. The vote: Yeas - Mr. Doran, Mr. Harper, Mr. Keel, Mr. Garman, and Dr. Hiss. Approved.

APPOINT LEGAL COUNSEL (#2016-15)

Moved by Mr. Harper and seconded by Mr. Doran the Board approve the appointment of Scott Scriven LLP as legal counsel for the Jefferson Local School District for the 2016 calendar year at the rate of \$225.00 per hour. The vote: Yeas - Mr. Garman, Mr. Harper, Dr. Hiss, Mr. Doran, and Mr. Keel. Approved.

ADJOURNMENT

Moved by Mr. Harper and seconded by Mr. Doran the Board adjourn the meeting at 6:47 p.m. The vote: Yeas - Mr. Doran, Mr. Keel, Mr. Harper, Dr. Hiss, and Mr. Garman. Meeting Adjourned.

President

Treasurer

