

**JEFFERSON LOCAL SCHOOLS**  
**Organizational Meeting**  
**January 5, 2015**

**SELECT PRESIDENT PRO TEMPORE (#2015-1)**

Moved by Mr. Keel and seconded by Dr. Hiss the Board appoint Mr. Harper as President Pro Tempore. The vote: Yeas - Dr. Hiss, Mr. Keel, Mr. Doran, and Mr. Shepherd. Mr. Harper abstained. Approved.

**CALL TO ORDER**

**ROLL CALL**

West Jefferson, Ohio, High School Cafeteria, the Jefferson Local Board of Education met for the 2014 Organizational Meeting at 6:30 p.m. with the following members present: Mr. Harper, Mr. Shepherd, Dr. Hiss, Mr. Keel, Mr. Doran, Superintendent Mr. Mullett, and Treasurer, Mrs. Smith.

**ELECTION OF BOARD PRESIDENT (#2015-2)**

Mr. Harper as President Pro Tempore, called for nominations for President. Mr. Shepherd placed the name of Mr. Harper. Mr. Keel seconded it.

There being no further nominations it was moved by Mr. Shepherd and seconded by Mr. Keel that the nominations be closed and the nominated person be elected.

The vote: Yeas - Mr. Shepherd, Dr. Hiss, and Mr. Keel. Nos - Mr. Doran. Mr. Harper abstained. Approved.

**THE ELECTION**

Mr. Harper was elected the 2015 Board President.

**ELECTION OF BOARD VICE PRESIDENT (#2015-3)**

Mr. Harper as President Pro Tempore, called for nominations for Vice President. Mr. Keel placed the name of Mr. Shepherd. Dr. Hiss seconded it.

There being no further nominations, it was moved by Mr. Keel and seconded by Dr. Hiss the nominations be closed.

The vote: Yeas - Mr. Keel, Dr. Hiss, and Mr. Harper. Nos - Mr. Doran. Mr. Shepherd abstained. Approved.

**THE ELECTION**

Mr. Shepherd was elected the 2015 Board Vice President.

**PRESIDENT PRO TEMPORE TRANSFERS CONTROL TO 2015 BOARD  
PRESIDENT-COMMENTS FROM INCOMING PRESIDENT**

**ESTABLISH DATES, TIME AND PLACE FOR REGULAR BOARD MEETINGS  
(#2015-4)**

Moved by Mr. Shepherd and seconded by Mr. Keel the Board set the dates, time, and place for all regular meetings for 2014 as indicated below, in accordance with ORC 3313.15.

**JEFFERSON LOCAL BOARD OF EDUCATION  
2015 MEETINGS  
HIGH SCHOOL AUDITERIA  
7:00 p.m.**

January (Organizational & Regular)	Monday, January 5* (Begins at 6:30 p.m.)
February	Monday, February 9
March	Monday, March 16*
April	Monday, April 13
May	Monday, May 11
June	Monday, June 15*
July	Monday, July 13
August	Monday, August 10
September	Monday, September 14
October	Monday, October 12
November	Monday, November 9
December	Monday, December 14

Note: Meetings are the second Monday of each month unless otherwise noted\*

The vote: Yeas - Mr. Doran, Mr. Harper, Mr. Keel, Mr. Shepherd, and Dr. Hiss.  
Approved.

#### **ESTABLISH SERVICE FUND (#2015-5)**

Moved by Dr. Hiss and seconded by Mr. Keel the Board establish a service fund in an amount not to exceed \$20,000.00 in accordance with ORC 3315.15. The vote: Yeas - Dr. Hiss, Mr. Harper, Mr. Shepherd, Mr. Keel, and Mr. Doran. Approved.

#### **RESOLUTION TO AUTHORIZE TREASURER TO: (#2015-6)**

Moved by Mr. Doran and seconded by Mr. Keel the Board pass a resolution to authorize the treasurer to, in accordance with ORC 3313.18:

Be it resolved by the Board of Education that:

1. The Treasurer is authorized to pay all utilities, payrolls, and bills when due as outlined in the appropriations.
2. The Treasurer is authorized to obtain advances when needed during calendar year 2015.
3. The Treasurer is authorized to invest funds as they become available in an amount consistent with sound financial management.
4. The Treasurer is authorized to transfer funds within and across fund allocations with the stipulation the Board is informed of the transfers.
5. The Treasurer is authorized to borrow money at the best possible rate when necessary for cash flow purposes.
6. The Treasurer is authorized to renew/purchase liability insurance for all employees and members of the Board of Education.

The vote: Yeas - Mr. Keel, Mr. Shepherd, Dr. Hiss, Mr. Doran, and Mr. Harper. Approved.

#### **RESOLUTION TO AUTHORIZE THE SUPERINTENDENT TO: (#2015-7)**

Moved by Dr. Hiss and seconded by Mr. Shepherd the Board pass a resolution to authorize the Superintendent to, in accordance with ORC 3313.18:

Be it resolved by the Board of Education that:

1. The Superintendent is authorized to act as purchasing agent for the Board for 2015.
2. The Superintendent is authorized to approve purchase orders to the legislative bid limit.

3. The Superintendent is authorized to approve any staff member to attend professional meetings and conferences beneficial to the district.
4. The Superintendent is authorized to represent the Board and the district in dealing with all federal and state programs.

The vote: Yeas - Mr. Harper, Dr. Hiss, Mr. Doran, Mr. Shepherd, and Mr. Keel.  
Approved.

#### **APPROVE PARTICIPATION IN FEDERAL & STATE PROGRAMS (#2015-8)**

Moved by Mr. Shepherd and seconded by Mr. Keel the Board approve the district's participation in any and all state and federal programs for 2015, including but not limited to: Title I; Title VI; School Net; School Net Professional Development; Entry Year; Ohio Reads; Student Intervention; IDEA-B; Title V; Title IV-A; Title II-A; and Title II-D. The vote: Yeas - Mr. Doran, Mr. Keel, Mr. Harper, Dr. Hiss, and Mr. Shepherd. Approved.

#### **AUTHORIZE SUPERINTENDENT TO ATTEND MEETINGS (#2015-9)**

Moved by Dr. Hiss and seconded by Mr. Doran the Board authorize the Superintendent to attend those professional meetings and conventions beneficial to the district, in accordance with ORC 3319.01 and 3319.12. The vote: Yeas - Mr. Shepherd, Mr. Doran, Mr. Keel, Mr. Harper, and Dr. Hiss. Approved.

#### **ESTABLISH RATE OF PAY FOR SUBSTITUTE TEACHERS (#2015-10)**

Moved by Mr. Doran and seconded by Mr. Shepherd the Board establish the rate of pay for substitute teachers for calendar year 2015 at \$ 90.00 per day, and for consecutive service for the same teacher the following scale will be adhered to: 31 or more days - beginning step of the base teacher salary schedule, in accordance with ORC 3319.08 and 3319.12. The vote: Yeas - Dr. Hiss, Mr. Keel, Mr. Harper, Mr. Doran, and Mr. Shepherd. Approved.

#### **ESTABLISH RATE OF PAY FOR PERMANENT SUBSTITUTES (#2015-11)**

Moved by Dr. Hiss and seconded by Mr. Keel the Board establish the rate of pay for permanent substitute teachers for calendar year 2015 at \$120.00 per day, and for consecutive service for the same teacher the following scale will be adhered to: 31 or more days – beginning step of the base teacher salary schedule, in accordance with ORC 3319.08 and 3319.12. The vote: Yeas - Mr. Harper, Mr. Shepherd, Dr. Hiss, Mr. Keel, and Mr. Doran. Approved.

**ESTABLISH RATE OF PAY FOR HOME INSTRUCTION (#2015-12)**

Moved by Mr. Shepherd and seconded by Mr. Doran the Board establish the rate of pay for home instruction for calendar year 2015 at \$21.59 per hour, and that tutors be allowed one hour of prep time for every two hours of instruction, unless otherwise approved by the Superintendent, in accordance with ORC 3319.08 and 3319.12. The vote: Yeas - Mr. Shepherd, Dr. Hiss, Mr. Doran, Mr. Harper, and Mr. Keel. Approved.

**RENEW MEMBERSHIP IN OSBA (#2015-13)**

Moved by Mr. Shepherd and seconded by Mr. Keel the Board renew its membership in the Ohio School Boards Association, in accordance with ORC 3313.87. The vote: Yeas - Mr. Keel, Mr. Doran, Mr. Shepherd, Dr. Hiss, and Mr. Harper. Approved.

**APPOINT OSBA LEGISLATIVE LIAISON FOR 2014 (#2015-14)**

Moved by Mr. Harper and seconded by Dr. Hiss the Board appoint Mr. Shepherd as the OSBA Legislative Liaison for 2015. The vote: Yeas - Mr. Doran, Mr. Harper, Mr. Keel, and Dr. Hiss. Mr. Shepherd abstained. Approved.

**APPOINT LEGAL COUNSEL (#2015-15)**

Moved by Dr. Hiss and seconded by Mr. Shepherd the Board approve the appointment of Scott, Scriven and Wahoff as legal counsel for the Jefferson Local School District for the 2014 calendar year at the rate of \$215.00 per hour. The vote: Yeas - Mr. Harper, Dr. Hiss, Mr. Doran, Mr. Shepherd, and Mr. Keel.

**ADJOURNMENT**

Moved by Mr. Shepherd and seconded by Mr. Keel the Board adjourn the meeting at 6:45 p.m. The vote: Yeas - Mr. Doran, Mr. Keel, Mr. Harper, Dr. Hiss, and Mr. Shepherd. Meeting Adjourned.

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President

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Treasurer