

**JEFFERSON LOCAL SCHOOLS**  
**Regular Meeting**  
**December 8, 2014**

**CALL TO ORDER**

**ROLL CALL**

West Jefferson, Ohio High School, the Jefferson Local Board of Education met in regular session at 7:00 p.m. with the following members present: Mr. Keel, Mr. Shepherd, Mr. Doran, Mr. Harper, Superintendent, Mr. Mullett, and Treasurer, Mrs. Smith. Dr. Hiss was absent.

**PLEDGE OF ALLEGIANCE**

Norwood Student Council led in the Pledge of Allegiance.

**RECOGNITION OF VISITORS**

At this time the following visitors were welcomed to the meeting: Joan Scofield, Lora Messer, and Debbie Omen.

Dr. Hiss arrived at 7:22 p.m.

**PRESENTATIONS/ADMINISTRATIVE REPORTS**

**JOAN SCOFIELD, HS/MS CURRICULUM COORDINATOR** – Mrs. Scofield presented information on the Opt Out Program. Mrs. Scofield also talked about the PARCC Assessments.

**ADMINISTRATIVE REPORTS** - Mrs. Barte, Mrs. Omen and Mr. Metz presented various building information.

**ADOPTION OF AGENDA (#2014-224)**

Moved by Mr. Doran and seconded by Mr. Keel that the Board adopt the agenda with the following additions:

1. Item L-3d – Should be to High School not Norwood.
2. Item L-4 – Removed Item
3. Item L-9 - Set January 5, 2015 as our organizational and regular meeting.

The vote: Yeas - Mr. Doran, Mr. Shepherd, Mr. Harper, Mr. Keel, and Dr. Hiss.  
Approved.

### **APPROVAL OF MINUTES (#2014-225)**

Moved by Dr. Hiss and seconded by Mr. Shepherd that the Board approve the Minutes of Regular Meeting, November 10, 2014; Special Meeting, November 17, 2014. The vote: Yeas - Mr. Keel, Mr. Harper, Dr. Hiss, Mr. Shepherd, and Mr. Doran. Approved.

### **REPORT OF TREASURER**

#### **MONTHLY FINANCIAL REPORTS (#2014-226)**

Moved by Mr. Keel and seconded by Mr. Shepherd that the Board approve the Monthly Financial Reports as presented. The vote: Yeas - Mr. Harper, Mr. Keel, Dr. Hiss, and Mr. Shepherd. Nos – Mr. Doran. Approved.

#### **OSBA LEGAL ASSISTANCE FUND FOR 2015 (#2014-227)**

Moved by Dr. Hiss and seconded by Mr. Doran that the Board approve joining the OSBA Legal Assistance Fund for calendar year 2015 and authorize the Treasurer to pay the LAF of \$250.00. The vote: Yeas - Mr. Shepherd, Dr. Hiss, Mr. Doran Mr. Harper, and Mr. Keel. Approved.

### **PUBLIC PARTICIPATION**

There was no public participation at this time.

### **ITEMS OF INTEREST**

Professional Meetings  
Professional Meeting Reactions

### **BOARD REPORT**

**Tolles Report – Dr. Hiss** – Nothing to report.

**Legislative Report – Dr. Hiss** – Dr. Hiss updated on various house and senate bills.

### **BRING BACK BOARD GUIDELINES FOR RETIREMENT OF EXTRACURRICULAR ITEMS FROM THE TABLE (#2015-228)**

Moved by Mr. Keel and seconded by Mr. Shepherd that the Board bring back “Board Guidelines for the Retirement of Extracurricular Items” from the table. The vote: Yeas – Dr. Hiss, Mr. Keel, Dr. Hiss, Mr. Doran and Mr. Shepherd. Approved.

**BOARD GUIDELINES FOR RETIREMENT OF EXTRACURRICULAR ITEMS (#2014-229)**

Moved by Mr. Shepherd and seconded by Mr. Doran that the Board approve a disposition of “Board Guidelines for the Retirement of Extracurricular Items” which was tabled at the November 10, 2014 Regular Board Meeting. The vote: Nos - Dr. Hiss, Mr. Doran, Mr. Keel, Mr. Harper, and Mr. Shepherd. Motion Failed.

**SUPERINTENDENT'S REPORT**

**ADDITIONS TO SUBSTITUTE TEACHER LIST FOR 2014-2015 (#2014-230)**

Moved by Mr. Doran and seconded by Dr. Hiss that the Board approve the following teacher substitutes for the 2014-2015 school year:

Heather Martin  
Tina Cilli  
Melinda Swartz  
Tracy Bleim

The vote: Yeas - Mr. Keel, Mr. Shepherd, Mr. Harper, Mr. Doran, and Dr. Hiss.  
Approved.

**ADDITIONS TO CLASSIFIED SUBSTITUTE LIST FOR 2014-2015 (#2014-231)**

Moved by Mr. Shepherd and seconded by Mr. Keel that the Board approve the following non-teaching substitutes for the 2014-2015 school year:

Tracy Bleim

The vote: Yeas - Mr. Shepherd, Mr. Harper, Dr. Hiss, Mr. Keel, and Mr. Doran.  
Approved.

**DONATIONS (#2014-232)**

Moved by Mr. Keel and seconded by Mr. Doran that the Board accept the following donations:

- a) \$200 to the West Jefferson Athletic Department from John Brenneman for the basketball program.
- b) Winters coats to Norwood Elementary from the Madison Herb Society.
- c) \$500.00 grant to Norwood Elementary from Target.
- d) \$500.00 to High School from Walmart for volunteer hours by Cathy Walton.

e) \$638.50 to the 8<sup>th</sup> grade Washington D.C. account from Midnight Creationz.

f) \$2,492.92 to West Jefferson Middle School from Walmart.

The vote: Yeas - Mr. Doran, Mr. Keel, Mr. Shepherd, Dr. Hiss, and Mr. Harper.  
Approved.

**FIRST READING TO ADOPT NEW POLICY – GRADUATION REQUIREMENTS/OPT OUT (IKF-R & E) (#2014-233)**

Moved by Dr. Hiss and seconded by Mr. Shepherd that it be duly noted in the minutes that this is the first reading to adopt new Board policy – Graduation Requirements/Opt Out (IKF-R & E). The vote: Yeas - Dr. Hiss, Mr. Keel, Mr. Shepherd, Mr. Doran, and Mr. Harper. Approved.

**MOU W/TOLLES CAREER & TECHNICAL CENTER FOR M.S. LOGISTICS PROGRAM (#2014-234)**

Moved by Mr. Doran and seconded by Dr. Hiss that the Board approve the Memorandum of Understanding with Tolles Career and Technical Center for a Logistics Program for grades 7 and 8 as presented. The vote: Yeas - Mr. Doran, Mr. Shepherd, Mr. Harper, Mr. Keel, and Dr. Hiss. Approved.

**PERFORMANCE COMPENSATION MODEL FOR ADMINISTRATORS (#2014-235)**

Moved by Mr. Doran and seconded by Dr. Hiss that the Board approve the Performance Compensation Model for administrators as presented. The vote: Yeas - Mr. Keel, Mr. Harper, Dr. Hiss, Mr. Shepherd, and Mr. Doran. Approved.

**ESTABLISH NEW HALF-TIME INTERVENTION POSITION (#2014-236)**

Moved by Dr. Hiss and seconded by Mr. Shepherd that the Board approve establishing a half-time Intervention Specialist position for Norwood Elementary as recommended by the Director of Special Education. The vote: Yeas - Mr. Harper, Mr. Doran, Mr. Keel, Dr. Hiss, and Mr. Shepherd. Approved.

**ADJUST CONTRACT HOURS**

**Marcia Ehrick – Cafeteria (#2014-237)**

Moved by Dr. Hiss and seconded by Mr. Shepherd that the Board approve the adjusting Marcia Ehrick’s cafeteria contract an additional three (3) hours for a total 6.5 hour position effective December 9, 2014. The vote: Yeas - Mr. Shepherd, Dr. Hiss, Mr. Doran, Mr. Harper, and Mr. Keel. Approved.

**Delores Skaggs – Cafeteria (#2014-238)**

Moved by Mr. Doran and seconded by Mr. Shepherd that the Board approve adjusting Deloris Skaggs’ cafeteria contract one (1) additional hour for a total (4) hour position effective December 9, 2014. The vote: Yeas - Dr. Hiss, Mr. Keel, Mr. Shepherd, Mr. Doran, and Mr. Harper. Approved.

**SET DATE, TIME AND PLACE FOR 2015 ORGANIZATIONAL AND JANUARY REGULAR MEETINGS (#2014-239)**

Moved by Mr. Doran and seconded by Dr. Hiss that the Board set Monday, January 5, 2015 at 6:30 p.m. as the date and time for the 2015 Organizational Meeting to be followed by the Regular January Board of Education Meeting at 7:00 p.m. Both meetings to be held in the High School auditoria. The vote: Yeas - Mr. Doran, Mr. Shepherd, Mr. Harper, Mr. Keel, and Dr. Hiss. Approved.

**ADJOURNMENT**

Moved by Dr. Hiss and seconded by Mr. Shepherd that the Board adjourn the meeting at 8:15 p.m. The vote: Yeas - Mr. Keel, Mr. Harper, Dr. Hiss, Mr. Shepherd, and Mr. Doran. Meeting Adjourned.

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President

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Treasurer