

**JEFFERSON LOCAL SCHOOLS**  
**Regular Meeting**  
**March 9, 2020**

**CALL TO ORDER**

**ROLL CALL**

West Jefferson, Ohio High School, the Jefferson Local Board of Education met in regular session at 7:00 p.m. with the following members present: Mr. Doran, Dr. Hiss, Mrs. Adams, Mr. Harper, Superintendent, Mr. Mullett, Treasurer, Jill Smith. Mr. Quinn was absent.

**PLEDGE OF ALLEGIANCE**

Ella Hostetler led in the Pledge of Allegiance.

**RECOGNITION OF VISITORS**

At this time the visitors were welcomed to the meeting.

**PRESENTATIONS/ADMINISTRATIVE REPORTS**

- **Administrative Reports** – Mr. Bute introduced Alex Ruble who was recognized for his outstanding Band accomplishments. Mrs. Omen, Mrs. Barte, & Mr. Bute updated building information. Mr. Daulton presented the cash position, expenses and revenues of the high school athletic fund.
- **Norwood Elementary – Sue Barte** – Various Norwood classes/students presented their “Leader In Me” 7 Habits. Mrs. Hill also gave testimony about the “Leader In Me” positive changes in the school.
- **Dick Dickerson – Roughrider Optimization Center** – Mr. Dickerson updated and presented the description and funding of the outdoor facility known as the “Roughrider Optimization Center “ROC”. The facility will be ready by October 1, 2020.

**ADOPTION OF AGENDA (#2020-43)**

Moved by Mr. Doran and seconded by Mrs. Adams that the Board adopt the agenda with the following additions:

1. Add Item L-3.c Elizabeth Busick resignation
2. Add Item L-3.d Michael Combs resignation

The vote: Yeas - Dr. Hiss, Mr. Harper, Mrs. Adams, Mr. Doran. Approved.

**APPROVAL OF MINUTES (#2020-44)**

Moved by Dr. Hiss and seconded by Mr. Doran that the Board approve the Minutes of Regular Meeting, February 10, 2020. The vote: Yeas - Mr. Harper, Mr. Doran, Dr. Hiss, Mrs. Adams. Approved.

**TREASURER'S REPORT**

**MONTHLY FINANCIAL REPORTS (#2020-45)**

Moved by Mr. Doran and seconded by Dr. Hiss that the Board approve the Monthly Financial Reports as presented. The vote: Yeas - Mrs. Adams , Mr. Doran , Mr. Harper , Dr. Hiss. Approved.

**AMENDED APPROPRIATIONS (#2020-46)**

Moved by Dr. Hiss and seconded by Mr. Doran that the Board approve the Amended Appropriations as follows:

<u>Fund</u>	<u>Amount</u>
300 (Athletics)	+ \$18,000 (Purchased Services)

The vote: Yeas - Mrs. Adams , Dr. Hiss , Mr. Harper , Mr. Doran. Approved.

**AMENDED CERTIFICATE OF ESTIMATED RESOURCES (#2020-47)**

Moved by Mrs. Adams and seconded by Mr. Doran that the Board approve the Amended Certificate of Estimated Resources as follows:

<u>Fund</u>	<u>Amount</u>
300 (Athletics)	+ \$20,000 (Admission)

The vote: Yeas - Mr. Doran, Dr. Hiss, Mrs. Adams, Mr. Harper. Approved.

## **STAFFING AGREEMENT FOR SCHOOL SERVICES (#2020-48)**

Moved by Dr. Hiss and seconded by Mrs. Adams that the Board enter into a Staffing Agreement for School Services with Maxim Healthcare Services effective February 25, 2020 through June 30, 2020. The vote: Yeas - Mr. Harper, Mr. Doran, Dr. Hiss, Mrs. Adams. Approved.

## **PUBLIC PARTICIPATION**

There was no public participation.

## **ITEMS OF INTEREST OR GENERAL INFORMATION**

Professional Meetings  
Professional Meeting Reactions

## **BOARD REPORT**

- **Tolles Report – Mr. Harper** – West Jefferson presently has approximately 51 students at Tolles. We currently have 17 positions for work study programs.
- **Legislative Liaison Report – Mr. Harper** – Mr. Doran talked about SB212 where new houses could become tax abated over a period of ten years.

## **SUPERINTENDENT'S REPORT**

## **SUBSTITUTE TEACHERS FOR 2019-2020 SCHOOL YEAR (#2020-49)**

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve the following substitute teachers for the 2019-2020 school year:

Kathleen Chrysler  
Laura Riffle

The vote: Yeas - Mr. Harper, Mr. Doran, Mrs. Adams, Dr. Hiss. Approved.

## **DONATIONS (#2020-50)**

Moved by Dr. Hiss and seconded by Mrs. Adams that the Board accept the following donations:

- a) A microwave (valued at \$50) to Norwood Elementary for the lounge from Linda Granger.
- b) \$150.00 to the Athletic Department from Capital West Umpires Association.

- c) One registration to Marburn Academy's Orton-Gillingham Course and Practicum (valued at \$2,000) for a Norwood Elementary staff member (door prize).
- d) \$565.98 to Norwood Elementary from Kroger proceeds.
- e) \$8.00 to Norwood Elementary from Skate America.

The vote: Yeas - Dr. Hiss, Mrs. Adams, Mr. Doran, Mr. Harper. Approved.

#### **RESIGNATIONS/RETIREMENT (#2020-51)**

Moved by Mr. Doran and seconded by Dr. Hiss that the Board accept the following resignations/retirements as requested:

- a) Vickey Forrest as cafeteria employee, for retirement purposes, effective June 1, 2020.
- b) Dana Williams as HS Health/PE Teacher, for retirement purposes, effective May 29, 2020.
- c) Elizabeth Busick as Custodian, effective February 26, 2020.
- d) Michael Combs as School Bus Driver, effective March 20, 2020.

The vote: Yeas - Mrs. Adams, Mr. Harper, Dr. Hiss, Mr. Doran. Approved.

#### **ADOPT SCHOOL CALENDAR FOR 2020-2021 SCHOOL YEAR (#2020-52)**

Moved by Mr. Doran and seconded by Mrs. Adams that the Board adopt the enclosed School Calendar for the 2020-2021 School Year as presented. The vote: Yeas - Mr. Harper, Mrs. Adams, Dr. Hiss, Mr. Doran. Approved.

#### **EXTRACURRICULARS FOR 2019-2020 SCHOOL YEAR (#2020-53)**

Moved by Dr. Hiss and seconded by Mrs. Adams that the Board approve the following one-year extracurricular contracts for the 2019-2020 school year:

Alexandria Braithwaite – MS Head Softball Coach, step 1 (2300.94)  
Allison Haskins – Volunteer MS Assist. Softball Coach

The vote: Yeas - Mrs. Adams, Mr. Doran, Dr. Hiss, Mr. Harper. Approved.

**EXTRACURRICULARS FOR 2020-2021 SCHOOL YEAR (#2020-54)**

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve the following one-year extracurricular contracts for the 2020-2021 school year:

Kaleigh McClaskie – HS Assist. Volleyball Coach, step 1 (2300.94)\*  
Katie Keckley – Freshman Volleyball Coach, step 6 (3451.41)\*  
Alexandria Braithwaite – Freshman Cheerleading Advisor (fall/winter), step 1, (1533.96 ea)  
Brian Fortune – HS Assist. Football Coach, step 6 (5752.35)  
JJ Simmons – HS Assist. Football Coach, step 6 (5752.35)  
Nick Houk – Freshman Assist. Football Coach, step 6 (4218.39)  
Addie Newman – MS Head Volleyball Coach, step 1 (2300.94)  
Dennis Boyd – MS Assist. Volleyball Coach, step 2 (1917.45)  
Nick Houk – HS/MS Assist. Athletic Director, step 3 (6327.59)  
John Koehler – HS/MS Physical Fitness Supervisor, step 6 (1438.09 ea)  
Brian Smith – Volunteer HS Assist. Football Coach  
Logan Stepp – Volunteer HS Assist. Football Coach\*  
Zach Thomas – Volunteer HS Assist. Football Coach  
Laura Nulph – Volunteer MS Assist. Volleyball Coach

\*pending background checks/pap

The vote: Yeas - Dr. Hiss, Mrs. Adams, Mr. Doran, Mr. Harper. Approved.

**EXTRACURRICULARS FOR 2020-2021 SCHOOL YEAR (ADAMS) (#2020-55)**

Moved by Mr. Doran and seconded by Dr. Hiss that the Board approve the following one-year extracurricular contract for the 2020-2021 school year:

Matt Adams – HS Assist. Football Coach, step 6 (5752.35)

The vote: Yeas - Mr. Harper, Dr. Hiss, Mr. Doran. Mrs. Adams abstained. Approved.

**SALARY ADJUSTMENT (STANLEY) (#2020-56)**

Moved by Mrs. Adams and seconded by Dr. Hiss that the Board approve a salary adjustment for Rachel Stanley's HS Head Volleyball contract from \$4218.39 to \$4985.37 for fall 2020-2021. The previous salary approved was for MS Head Volleyball instead of HS Head Volleyball. The vote: Yeas - Dr. Hiss, Mr. Harper, Mrs. Adams, Mr. Doran. Approved.

**ADJOURNMENT**

Moved by Mrs. Adams and seconded by Dr. Hiss that the Board adjourn the meeting at 8:30 p.m. The vote: Yeas - Dr. Hiss, Mr. Doran, Mrs. Adams, Mr. Harper. Meeting Adjourned.

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President

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Treasurer

**JEFFERSON LOCAL SCHOOLS**  
**Special Meeting**  
**April 18, 2020**

**CALL TO ORDER**

**ROLL CALL**

West Jefferson, Ohio, the Jefferson Local Board of Education met in special session at 2:00 p.m. with the following members present: Mr. Harper, Mrs. Adams, Dr. Hiss, Mr. Quinn, Mr. Doran.

**PLEDGE OF ALLEGIANCE**

Completed

**EXECUTIVE SESSION (#2020-57)**

Moved by Mrs. Adams and seconded by Mr. Quinn to enter into executive session at 2:02 p.m. for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees. The vote: Yeas – Mr. Harper, Mr. Doran, Mr. Quinn, Dr. Hiss, Mrs. Adams. Approved. The board returned from executive session at 3:12 p.m.

**ADJOURNMENT**

Moved by Mrs. Adams and seconded by Mr. Quinn that the Board adjourn the meeting at 3:12 p.m. The vote: Yeas - Mr. Harper, Mr. Doran, Mr. Quinn, Dr. Hiss, Mrs. Adams. Meeting Adjourned.

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President

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Treasurer

**JEFFERSON LOCAL SCHOOLS**  
**Special Meeting**  
**April 29, 2020**

**CALL TO ORDER**

**ROLL CALL**

West Jefferson, Ohio, the Jefferson Local Board of Education met in special session at 6:00 p.m. with the following members present: Mr. Harper, Mrs. Adams, Dr. Hiss, Mr. Quinn, Mr. Doran.

**PLEDGE OF ALLEGIANCE**

Completed

**RESIGNATION – SMITH (#2020-58)**

Moved By Mrs. Adams and seconded by Mr. Quinn that the Board accept the resignation of Treasurer, Jill Smith effective May 1, 2020. The vote: Yeas – Mr. Quinn, Mr. Doran, Mr. Harper, Mrs. Adams. Nos – Dr. Hiss. Approved.

**DISCUSSION**

The Board was reminded to be prepared to discuss negotiations at the May 11<sup>th</sup> board meeting. Discussed the search for a Treasurer and board participation.

**ADJOURNMENT**

Moved by Mrs. Adams and seconded by Mr. Quinn that the Board adjourn the meeting at 6:25 p.m. The vote: Yeas – Mr. Doran, Dr. Hiss, Mrs. Adams, Mr. Harper, Mr. Quinn. Meeting Adjourned

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President

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Treasurer