

JEFFERSON LOCAL SCHOOLS
Regular Meeting
May 11, 2020

CALL TO ORDER

ROLL CALL

West Jefferson, Ohio High School, the Jefferson Local Board of Education met in regular session at 7:00 p.m. with the following members present: Mr. Quinn, Mr. Doran, Mrs. Adams, Dr. Hiss, Mr. Harper, Superintendent, Mr. Mullett, and Interim Treasurer, Ms. Blind.

PLEDGE OF ALLEGIANCE

Mr. Harper led in the Pledge of Allegiance.

RECOGNITION OF VISITORS

There were no visitors.

PRESENTATIONS/ADMINISTRATIVE REPORTS

None at this time.

ADOPTION OF AGENDA (#2020-62)

Moved by Mrs. Adams and seconded by Mr. Quinn that the Board amend the agenda as follows:

1. Remove Item H-3 - Bus Resolution
2. Remove Item H-4 Line 3 - Bus State Grant (499)
3. Remove Item H-5 Line 3 - Bus State Grant (499)

The vote: Yeas - Mr. Doran, Dr. Hiss, Mrs. Adams, Mr. Quinn, Mr. Harper. Approved.

ADOPTION OF AGENDA (#2020-63)

Moved by Dr. Hiss and seconded by Mr. Quinn that the Board adopt the agenda as amended.

The vote: Yeas – Dr. Hiss, Mrs. Adams, Mr. Quinn, Mr. Harper, Mr. Doran. Approved.

DISPOSITION OF MINUTES (#2020-64)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve the Minutes of Regular Meeting, March 9; Special Meeting, April 18, 2020; Special Meeting, April 29, 2020.

The vote: Yeas - Mrs. Adams, Mr. Quinn, Mr. Doran, Mr. Harper, Dr. Hiss. Approved.

TREASURER'S REPORT

MONTHLY FINANCIAL REPORTS FOR MARCH 2020 (#2020-65)

Moved by Mrs. Adams and seconded by Mr. Quinn that the Board approve the enclosed Monthly Financial Reports for month of March as presented.

EXTENDED SERVICE CONTRACTS FOR 2020-2021 (#2020-66)

Approve the following Extended Service Contracts for the 2020-2021 school year:

| | |
|--------------------------|---------|
| Joe Palazzo (Guidance) | 10 days |
| Melanie Filby (Guidance) | 10 days |
| Kristen Kearns (Library) | 6 days |
| Melissa Jones (Library) | 6 days |

AMENDED APPROPRIATIONS (#2020-67)

Approve the Amended Appropriations as follows:

| <u>Fund</u> | <u>Amount</u> |
|----------------------|---|
| 006 (Café) | \$ + 20,000.00 |
| 018 (Public Support) | + 25,000.00 (Battelle MakerSpace Phase 2) |
| 572 (Title I) | + 4,257.84 |
| 516 (Title II-A) | + 1,529.16 |

AMENDED CERTIFICATE OF ESTIMATED RESOURCES (#2020-68)

Approve the Amended Certificate of Estimated Resources as follows:

| <u>Fund</u> | <u>Amount</u> |
|----------------------|---|
| 006 (Café) | \$ + \$20,000.00 |
| 018 (Public Support) | + 25,000.00 (Battelle MakerSpace Phase 2) |
| 572 (Title I) | + 4,300.71 |
| 516 (Title II-A) | + 1,529.16 |

INSURANCE PLANS FOR 2020-2021 (#2020-69)

Approve the following insurance plans for the 2020-2021 school year:

- a) Property Insurance with Ohio School Plan effective 7/1/20 through 7/1/21 in the amount of \$35,761.00.
- b) Liability/Violence/Cyber Insurance with Ohio School Plan effective 7/1/20 through 7/1/21 in the amount of \$8,061.00.
- c) Auto/Fleet & Pollution Insurance with Ohio School Plan effective 7/1/20 through 7/1/21 in the amount of \$10,392.00.

The vote: Yeas - Dr. Hiss, Mr. Harper, Mr. Quinn, Mr. Doran, Mrs. Adams. Approved.

PUBLIC PARTICIPATION

There was no public participation.

ITEMS OF INTEREST OR GENERAL INFORMATION

Professional Meetings
Professional Meeting Reactions

BOARD REPORT

Tolles Report – Mr. Harper - Mr. Harper will participate in Tolles graduation.

Legislative Liaison Report – Mr. Harper - School funding changes daily.

SUPERINTENDENT'S REPORT

DONATIONS (#2020-70)

Moved by Mr. Doran and seconded by Dr. Hiss that the Board accept the following donations:

- a) \$25,000 Grant from Battelle for Phase 2 of the MakerSpace Program.
- b) \$416.00 from JIC for the 2020 Scholarship Fund.
- c) \$1243.18 from the Class of 2019 to the Class of 2023

The vote: Yeas - Mr. Doran, Dr. Hiss, Mr. Harper, Mrs. Adams, Mr. Quinn. Approved.

RESIGNATIONS/RETIREMENTS (#2020-71)

Moved by Mr. Quinn and seconded by Mrs. Adams that the Board accept the following resignations/retirements as requested:

- a) Joseph Palazzo as HS Guidance Counselor effective June 30, 2021.
- b) Robert Hunter as Middle School Science teacher, for retirement purposes, effective May 29, 2020.
- c) Bobbi Jenkins as High School Spanish teacher effective August 12, 2020.
- d) Linda Collins as Middle School tutor, for retirement purposes, effective May 28, 2020.

The vote: Yeas - Mr. Doran, Mr. Harper, Dr. Hiss, Mrs. Adams, Mr. Quinn. Approved.

GRADUATING SENIORS FOR MAY 23, 2020 (#2020-72)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve the list of Seniors for Graduation on May 23, 2020 in accordance with ORC 3316.61. Barring failures during the last grading period, these students will have completed the minimum State and local requirements to receive a High School Diploma, except for foreign exchange students who will be given a certificate of attendance and completion from West Jefferson High School.

The vote: Yeas - Dr. Hiss, Mr. Quinn, Mr. Harper, Mr. Doran, Mrs. Adams. Approved.

STUDENT FEE LISTS FOR 2020-2021 (#2020-73)

Moved by Dr. Hiss and seconded by Mr. Doran that the Board approve the Student Fee Lists for the 2020-2021 school year for Norwood Elementary, West Jefferson Middle School and West Jefferson High School as presented.

The vote: Yeas - Mr. Harper, Mrs. Adams, Mr. Doran, Mr. Quinn, Dr. Hiss. Approved.

STUDENT HANDBOOK CHANGES FOR 2020-2021 (#2020-74)

Moved by Mr. Doran and seconded by Mr. Quinn that the Board approve the enclosed Student Handbook changes for the 2020-2021 school year for Norwood Elementary, West Jefferson Middle School and West Jefferson High School.

The vote: Yeas - Mrs. Adams, Dr. Hiss, Mr. Quinn, Mr. Harper, Mr. Doran. Approved.

MOU W/TOLLES CAREER & TECHNICAL CENTER FOR CAREER CONNECTIONS PROGRAM (#2020-75)

Moved by Mr. Harper and seconded by Mrs. Adams that the Board approve the enclosed Memorandum of Understanding with Tolles Career & Technical Center for the Career Connections program as presented.

The vote: Yeas - Mr. Quinn, Mr. Doran, Mrs. Adams, Dr. Hiss, Mr. Harper. Approved.

JEFFERSON LOCAL SD DIPLOMA SEALS (#2020-76)

Moved by Mrs. Adams and seconded by Mr. Doran that the Board approve the Diploma Seals for Fine Arts, Community Service and Certified Student Engagement with requirements as presented.

The vote: Yeas - Mr. Harper, Dr. Hiss, Mrs. Adams, Mr. Doran, Mr. Quinn. Approved.

APPOINTMENT OF TRUSTEE TO HURT/BATTELLE MEMORIAL LIBRARY (#2020-77)

Moved by Dr. Hiss and seconded by Mr. Doran that the Board approve the appointment of Wendy Workman to the Board of Trustees of the Hurt/Battelle Memorial Library for a new term effective immediately through December 31, 2027. Wendy will be replacing Barb Birkas who resigned effective Dec. 31, 2019.

The vote: Yeas - Mr. Doran, Mr. Harper, Mr. Quinn, Dr. Hiss, Mrs. Adams. Approved.

EMPLOYMENT (SEGGERSON) (#2020-78)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve the employment Samuel Seggerson on a one-year contract as High School Health & Physical Education Teacher effective August 12, 2020 for the 2020-2021 school year, step BA/10 on the adopted teacher salary schedule.*

*pending verification of transcripts, previous employment and background checks

The vote: Yeas - Dr. Hiss, Mr. Quinn, Mr. Doran, Mrs. Adams, Mr. Harper. Approved.

EXTRACURRICULAR SALARY/CONTRACT ADJUSTMENTS (#2020-79)

Moved by Mr. Doran and seconded by Mrs. Adams that the Board approve the following extracurricular salary and/or contract adjustments as listed:

- a) Rachel Stanley's 2019-2020 MS Head Volleyball salary approved April 8, 2019 was \$4218.39 and should be changed to \$4985.37 for a difference of \$766.98.

- b) Addie Newman's 2019-2020 MS Assist. Volleyball (step 3) contract from May 13, 2019 should be changed to MS Head Volleyball (step 1), however, salary remains the same.
- c) Addie Newman's 2020-2021 MS Head Volleyball contract from March 9, 2020 was approved for step 1 and should be step 2 for a new salary of \$2684.43.

The vote: Yeas - Mrs. Adams, Mr. Doran, Mr. Harper, Mr. Quinn, Dr. Hiss. Approved.

EXTRACURRICULARS FOR 2020-2021 SCHOOL YEAR (#2020-80)

Moved by Mr. Doran and seconded by Mr. Quinn that the Board approve the following one-year extracurricular contracts for the 2020-2021 school year:

- Mariah Matthews – Volunteer HS Soccer Coach*
- Brad Roe – HS Head Co-Ed Golf Coach, step 1 (3067.92)*
- Sam Seggerson – HS Head Varsity Boys' Basketball Coach, step 6 (7478.06)
- Tim Converse – HS Head Varsity Girls' Basketball Coach, step 6 (7478.06)
- Ryan Browning – HS Head Varsity Wrestling Coach, step 6 (7478.06)*
- Curt Thompson – HS Head Freshman Boys' Basketball Coach, step 3 (3834.90)

*pending background checks/pap

The vote: Yeas - Mr. Harper, Mr. Doran, Dr. Hiss, Mrs. Adams, Mr. Quinn. Approved.

SERVICE AGREEMENT WITH MADISON-CHAMPAIGN ESC FOR 2020-2021 (#2020-81)

Moved by Dr. Hiss and seconded by Mr. Doran that the Board approve the enclosed Service Agreement with the Madison-Champaign Educational Service Center for the 2020-2021 school year as presented.

The vote: Yeas - Dr. Hiss, Mr. Harper, Mr. Quinn, Mr. Doran, Mrs. Adams. Approved.

RESOLUTION FOR DISTANCE LEARNING (#2020-82)

Moved by Mr. Quinn and seconded by Mrs. Adams that the Board approve the enclosed Resolution authorizing the Superintendent's development and implementation of a plan for Distance Learning as presented.

The vote: Yeas - Mrs. Adams, Mr. Quinn, Mr. Doran, Mr. Harper, Dr. Hiss. Approved.

CERTIFIED TEACHER CONTRACTS FOR 2020-2021 (#2020-83)

Moved by Mr. Doran and seconded by Mr. Quinn that the Board approve the Certified Teacher Contract Recommendations as presented.

One Year

Joe Palazzo – HS Guidance
Abigail Simmons – HS
Melanie Filby – MS Guidance
Jessie-Mace Froelich – MS
Wendy Patton – Intervention
Justine Dams – Elem.

Two Year

Jillann Henry – HS
Brooke Simmons – HS
JJ Simmons – HS
Nick Houk – MS
Emily Ozbolt – Elem.
Morgan Stage – Elem.
Jessica Juhn – Elem.

Three Year

Don Hammer – HS
John Koehler – HS
Sherry Chamberlain – MS
Caitlin Kane – MS
Jami Byers – Elem.
Marcie Mulehaey – Elem.
Courtney Price – Elem.
Thomas Ruane – Elem.

Continuing

Kristen Forrest – HS
Rachel Stanley – HS
Kristen Kearns – HS

The vote: Yeas - Mr. Doran, Dr. Hiss, Mrs. Adams, Mr. Quinn, Mr. Harper. Approved.

MIDDLE SCHOOL PRINCIPAL – DEBBIE OMEN (#2020-84)

Moved by Mrs. Adams and seconded by Dr. Hiss that the Board approve renewing Debbie Omen’s contract as Middle School Principal for a two-year period effective with the 2020-2021 school year.

The vote: Yeas - Mr. Quinn, Mrs. Adams, Mr. Harper, Dr. Hiss, Mr. Doran. Approved.

H.S./M.S. ATHLETIC DIRECTOR – MITCH DAULTON (#2020-85)

Moved Mr. Quinn and seconded by Mrs. Adams that the Board approve renewing Mitch Daulton’s contract as HS/MS Athletic Director for a three-year period effective with the 2020-2021 school year.

The vote: Yeas – Dr. Hiss, Mr. Quinn, Mr. Doran, Mrs. Adams, Mr. Harper. Approved.

SOCIAL WORKER – JESSICA THOMPSON (#2020-86)

Moved by Mr. Doran and seconded by Dr. Hiss that the Board approve renewing Jessica Thompson’s contract as Social Worker for a two-year period effective with the 2020-2021 school year.

The vote: Yeas – Mr. Quinn, Mr. Doran , Mrs. Adams, Mr. Harper, Dr. Hiss. Approved.

CLASSIFIED CONTRACTS FOR 2020-2021 (#2020-87)

Moved by Mrs. Adams and seconded by Mr. Doran that the Board renew the following Classified Contracts beginning with the 2020-2021 school year.

One Year

Jane Breckenridge – Supt. Secretary

Two Year

Valerie Huffman – Aide

Larry Sexton – Bus Driver

Steven Gabor – Bus Driver

Amy O’Malley – Bus Driver

John McComas – Bus Driver

Wilma Lennex – Custodian

Amanda Adkins – Cafeteria

Cheryl Layton – Cafeteria

Rachelle Walters - Cafeteria

The vote: Yeas – Mr. Doran, Mr. Harper, Dr. Hiss, Mr. Quinn, Mrs. Adams.

ADJOURNMENT

Moved by Mr. Quinn and seconded by Mrs. Adams that the Board adjourn the meeting at 7:40 p.m.

The vote: Yeas - Mrs. Adams, Mr. Doran, Mr. Harper, Dr. Hiss, Mr. Quinn. Meeting Adjourned.

President

Interim Treasurer