



Norwood Elementary School

Part 1. General Expectations

1. Norwood Elementary will work to ensure that required school level family plans meet the requirements of the Every Child Succeeds Act (ESSA).
2. A staff/family/student compact will be consistent with the ESSA.
3. Schools will notify families of the plan in an understandable and uniform format. We will have it available to the families and public on the website, updating it periodically to meet changing needs of families and Norwood staff.
4. We will carry out the Title I, Part A, parental involvement requirements of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports as required in the ESSA in an understandable and uniform format. We will use to the extent possible a language parents understand.
5. If the schoolwide program plan for Title I, Part A developed under the ESSA, is not satisfactory to the families of participating children, the school will submit any family's comments with the plan when submitted to the school district.
6. The school will involve families in decisions as to how parental involvement money is spent.
7. Norwood will encourage strong family involvement in decision making and support partnership among the school, families, and the community to improve student academic achievement.
8. Family involvement in Norwood would include as follows:
Family involvement means participation is a two-way, meaningful communication regarding student learning.
 - a.) Families are encouraged to play an integral role in assisting their child's learning.
 - b.) Families are encouraged to be actively involved in the child's education.
 - c.) Families are included, as appropriate, in decision making and on advisory committees to assist in the education of their child.

Part 2. Descriptions of how Norwood Elementary staff will Implement Required School Family Involvement Plan Components are as follows:

1. Norwood Elementary staff will take the following actions to involve families in the joint development of its family involvement plan under the ESSA:
 - a.) Form a committee of at least one family member, administrator, Title I teacher, and at least two other teachers to develop the Norwood Plan.

2. Norwood Elementary staff will take the following actions to involve families in the process of school review and improvement under the ESSA:
 - a.) Send a survey for families.
 - b.) Send learning materials home.
 - c.) Hold Parent teacher conferences where families are invited twice a year.

3. Norwood Elementary will hold an annual meeting to inform families of the school's participation in the Title I program and explain requirements and rights of families to be involved. Norwood will hold the meeting at a convenient time for families and offer a flexible number of additional meetings as needed. We will invite all families to the meeting and encourage them to attend by:
 - a.) Sending invitations.
 - b.) Serving refreshments.
 - c.) Scheduling individual meetings as needed.

4. Norwood Elementary will provide families information about academic programs that include a description and explanation of the school's curriculum, forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet in a timely manner by:
 - a.) Including explanation of assessments in written form.
 - b.) Sending periodic reports home with scores and proficiency levels.
 - c.) Giving Progress Book access numbers for every 4th/5th grade student at the beginning of the school year.
 - d.) Holding an open house.

5. Norwood Elementary will provide opportunities for families to formulate suggestions and participate, as appropriate, in decisions about the education of their children. Staff will respond to these suggestions as soon as practically possible by oral and written communication with families

6. Norwood Elementary will provide families with an individual student report about the performance of their child on the state assessment or Diagnostic Test, language arts and reading by providing families with the state generated reports

7. Norwood Elementary will provide families a timely notice when their child is being taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the Title I Final Regulations, by sending them a letter.

8. Norwood Elementary will provide assistance to the families of our students that explain the following:
 - Current State Mandated Curriculum
 - The state and local academic assessments including alternate assessments
 - Requirements of Title I Part A
 - How to understand and keep updated on their student's progress
 - How to contact educators

We will do this by:

- a.) Giving Progress Book passwords to all families of students in 4th/5th grade.
 - b.) Having open house.
 - c.) Sending ODE website home.
 - d.) Listing Title 1 requirements on the website
 - e.) Having parent teacher conferences offered twice a year
 - f.) Accessing the national Parent Teacher Organization website for questions for families to ask about working with educators
9. Norwood Elementary will provide materials and training to help families work with their children to improve their academic achievement as often as possible by:
- a.) Providing a lending library
 - b.) Holding family reading nights
 - c.) Listing websites that are helpful
 - d.) Holding open houses
10. Norwood Elementary will, with input from families , educate staff on how to communicate and work with families and coordinate programs to build ties between families and school by:
- a.) Holding staff meetings.
 - b.) Providing family surveys with the following questions:
 - 1. What is the best way to build a positive relationship?
 - 2. What are some things to know about your child that will help us educate your child?
 - 3. What activities would you like to be involved in at school for example

Advisory/Communication Committee	Planning Reading Night	PTO	Night of the Arts
Field Day	Classroom Volunteer	School Volunteer	Other: _____

11. Norwood Elementary will work closely with the Hurt Battelle West Jefferson Library. They will help collect teacher resources, create collections of books to accompany teachers' units, and will provide parent resources.
12. Norwood Elementary will ensure information is related to school and family programs by:
- a.) Providing explanations of assessment data.
 - b.) Sending English Language Learner letter home as requested