

**JEFFERSON LOCAL SCHOOLS**  
**Organizational Meeting**  
**January 14, 2019**

**SELECT PRESIDENT PRO TEMPORE (#2019-1)**

Moved by Mrs. Adams and seconded by Mr. Quinn that the Board appoint Mr. Harper as President Pro Tempore. The vote: Yeas - Dr. Hiss, Mrs. Adams, Mr. Harper, Mr. Doran, Mr. Quinn. Approved.

**CALL TO ORDER**

**ROLL CALL**

West Jefferson, Ohio, High School Cafeteria, the Jefferson Local Board of Education met for the 2019 Organizational Meeting at 6:30 p.m. with the following members present: Mr. Harper, Mr. Quinn, Dr. Hiss, Mrs. Adams, Mr. Doran, Superintendent Mr. Mullett, and Treasurer, Mrs. Smith.

**ELECTION OF BOARD PRESIDENT (#2019-2)**

Mr. Harper as President Pro Tempore, called for nominations for President. Dr. Hiss placed the name of Mrs. Adams. Mr. Doran seconded it. Mrs. Adams placed the name of Mr. Harper. Mr. Quinn seconded it.

There being no further nominations it was moved by Mr. Quinn and seconded by Mr. Doran that the nominations be closed and the nominated person be elected. The vote: Yeas - Dr. Hiss, Mr. Harper, Mr. Quinn, Mrs. Adams, Mr. Doran, Mr. Quinn. Approved.

**THE ELECTION**

For Mrs. Adams: Yeas - Dr. Hiss, Mr. Doran. Nos – Mr. Quinn, Mrs. Adams, Mr. Harper.

For Mr. Harper: Yeas - Mr. Quinn, Mrs. Adams, Mr. Harper. Nos – Dr. Hiss, Mr. Doran.

Mr. Harper was elected the 2019 Board President.

**ELECTION OF BOARD VICE PRESIDENT (2019-3)**

Mr. Harper as President Pro Tempore, called for nominations for Vice President. Mr. Quinn placed the name of Mrs. Adams. Mr. Harper seconded it.

**THE ELECTION**

For Mrs. Adams: Mrs. Adams, Mr. Doran, Mr. Quinn, Mr. Harper. Nos – Dr. Hiss.

Mrs. Adams was elected the 2019 Board Vice President.

**PRESIDENT PRO TEMPORE TRANSFERS CONTROL TO 2019 BOARD PRESIDENT-  
COMMENTS FROM INCOMING PRESIDENT**

**ESTABLISH DATES, TIME AND PLACE FOR REGULAR BOARD MEETINGS  
(#2019-4)**

Moved by Mr. Doran and seconded by Dr. Hiss that the Board set the dates, time, and place for all regular meetings for 2019 as indicated below, in accordance with ORC 3313.15.

JEFFERSON LOCAL BOARD OF EDUCATION  
2019 MEETINGS  
HIGH SCHOOL AUDITERIA  
7:00 p.m.

January (Organizational)	Monday, January 14*
February	Monday, February 11
March	Monday, March 11
April	Monday, April 8
May	Monday, May 13
June	Monday, June 10
July	Monday, July 8
August	Monday, August 12
September	Monday, September 9

October	Monday, October 14
November	Monday, November 11
December	Monday, December 9

Note: Meetings are the second Monday of each month at 7:00 p.m. unless otherwise noted

\*Organizational Meeting begins at 6:30 p.m. followed by January Meeting at 7:00 p.m.

The vote: Yeas - Mr. Doran, Mr. Harper, Mrs. Adams, Mr. Quinn, Dr. Hiss. Approved.

**ESTABLISH SERVICE FUND (#2019-5)**

Moved by Dr. Hiss and seconded by Mr. Doran that the Board establish a service fund in an amount not to exceed \$20,000.00 in accordance with ORC 3315.15. The vote: Yeas - Dr. Hiss, Mr. Quinn, Mrs. Adams, Mr. Harper, Mr. Doran. Approved.

**RESOLUTION TO AUTHORIZE TREASURER TO: (2019-6)**

Moved by Mr. Doran and seconded by Mr. Quinn that the Board pass a resolution to authorize the Treasurer to, in accordance with ORC 3313.18:

Be it resolved by the Board of Education that:

1. The Treasurer is authorized to pay all utilities, payrolls, and bills when due as outlined in the appropriations.
2. The Treasurer is authorized to obtain advances when needed during calendar year 2019. The Treasurer is authorized to invest funds as they become available in an amount consistent with sound financial management.
3. The Treasurer is authorized to transfer funds within and across fund allocations with the stipulation the Board is informed of the transfers.
4. The treasurer is authorized to borrow money at the best possible rate when necessary for cash flow purposes.
5. The Treasurer is authorized to renew/purchase liability insurance for all employees and members of the Board of Education.

The vote: Yeas - Mr. Harper, Dr. Hiss, Mr. Quinn, Mr. Doran, Mrs. Adams. Approved.

**RESOLUTION TO AUTHORIZE SUPERINTENDENT TO: (2019-7)**

Moved by Mrs. Adams and seconded by Dr. Hiss that the Board pass a resolution to authorize the Superintendent to, in accordance with ORC 3313.18:

Be it resolved by the Board of Education that:

1. The Superintendent is authorized to act as purchasing agent for the Board for 2019
2. The Superintendent is authorized to approve purchase orders to the legislative bid limit.
3. The Superintendent is authorized to approve staff member to attend professional meetings and conferences beneficial to the district.
4. The Superintendent is authorized to represent the Board in dealing with all federal and state programs.

The vote: Yeas - Mrs. Adams, Mr. Harper, Mr. Doran, Dr. Hiss, Mr. Quinn. Approved.

**APPROVE PARTICIPATION IN FEDERAL AND STATE PROGRAMS (#2019-8)**

Moved by Mr. Quinn and seconded by Mrs. Adams that the Board approve the district's participation in any and all state and federal programs for 2019, including but not limited to: Title I, Title VI, School Net; School Net Professional Development, Entry Year, Ohio Reads, Student Intervention, IDEA-B, Title V, Title IV-A, Title II-A, and Title II-D. The vote: Yeas - Mr. Doran, Mrs. Adams, Dr. Hiss, Mr. Quinn, Mr. Harper. Approved.

**AUTHORIZE SUPERINTENDENT TO ATTEND MEETINGS (#2019-9)**

Moved by Dr. Hiss and seconded by Mr. Quinn that the Board authorize the Superintendent to attend those professional meetings and conventions beneficial to the district, in accordance with ORC 3319.01 and 3319.12. The vote: Yeas - Mr. Quinn, Mr. Doran, Mr. Harper, Mrs. Adams, Dr. Hiss. Approved.

**ESTABLISH RATE OF PAY FOR SUBSTITUTE TEACHERS (#2019-10)**

Moved by Mr. Doran and seconded by Mrs. Adams that the Board establish the rate of pay for permanent substitute teachers for calendar year 2019 at \$100.00 per day, and for consecutive service for the same teacher the following scale will be adhered to: 31 or more days - beginning step of the base teacher salary schedule, in accordance with ORC 3319.08 and 3319.12. The vote: Yeas - Mr. Doran, Mrs. Adams, Mr. Harper, Dr. Hiss. Abstain – Mr. Quinn. Approved.

**ESTABLISH RATE OF PAY FOR PERMANENT SUBSTITUTES (#2019-11)**

Moved by Dr. Hiss and seconded by Mr. Doran that the Board establish the rate of pay for permanent substitute teachers for calendar year 2019 at \$120.00 per day, and for consecutive service for the same teacher the following scale will be adhered to: 31 or more days – beginning step of the base teacher salary schedule, in accordance with ORC 3319.08 and 3319.12. The vote: Yeas - Mr. Harper, Mr. Doran, Dr. Hiss, Mr. Quinn, Mrs. Adams. Approved.

**ESTABLISH RATE OF PAY FOR HOME INSTRUCTION TUTORS (#2019-12)**

Moved by Mrs. Adams and seconded by Mr. Doran that the Board establish the rate of pay for home instruction for calendar year 2019 at \$21.59 per hour, in accordance with ORC 3319.08 and 3319.12. The vote: Yeas - Mrs. Adams, Mr. Quinn, Mr. Doran, Dr. Hiss, Mr. Harper. Approved.

**RENEW MEMBERSHIP IN OSBA (#2019-13)**

Moved by Dr. Hiss and seconded by Mr. Quinn that the Board renew its membership in the Ohio School Boards Association, in accordance with ORC 3313.87. The vote: Yeas - Dr. Hiss, Mr. Harper, Mrs. Adams, Mr. Doran, Mr. Quinn. Approved.

**APPOINT OSBA LEGISLATIVE LIASON FOR 2019 (#2019-14)**

Dr. Hiss was nominated by Mr. Harper and Mr. Doran was nominated by Mr. Quinn. Both respectfully declined.

**APPOINT LEGAL COUNSEL (#2019-15)**

Moved by Dr. Hiss and seconded by Mr. Doran that the Board approve the appointment of Scott Scriven LLP as legal counsel for the Jefferson Local School District for the 2019 calendar year at the rate of \$250 per hour. The vote: Yeas - Mr. Doran, Mrs. Adams, Mr. Harper, Dr. Hiss, Mr. Quinn. Approved.

**ADJOURNMENT (#2019-16)**

Moved by Mr. Quinn and seconded by Mrs. Adams that the Board adjourn the meeting at 6:54 p.m. The vote: Yeas - Mr. Harper, Dr. Hiss, Mr. Doran, Mr. Quinn, Mrs. Adams. Meeting Adjourned.

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President

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Treasurer

