JEFFERSON LOCAL SCHOOLS
Regular Meeting
August 14, 2017

CALL TO ORDER

ROLL CALL

West Jefferson, Ohio High School, the Jefferson Local Board of Education met in regular session at 6:34 p.m. with the following members present: Mr. Keel, Mr. Garman, Mr. Doran, Mr. Harper, Dr. Hiss, Superintendent, Mr. Mullett, and Treasurer, Mrs. Smith.

EXECUTIVE SESSION (#2017-69)

Moved by Mr. Keel and seconded by Mr. Doran that the Board enter into Executive Session for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. The vote: Yeas - Mr. Garman, Mr. Doran, Dr. Hiss, Mr. Harper, and Mr. Keel. Approved.

PLEDGE OF ALLEGIANCE

Upon returning from executive session at 7:06, Mr. Mullett led in the Pledge of Allegiance.

RECOGNITION OF VISITORS

At this time the visitors were welcomed to the meeting.

PRESENTATIONS/ADMINISTRATIVE REPORTS

- Sue Barte – Norwood Summer Reading Program – Mrs. Hill told us the average attendance was 51 students. The goal was to feed their minds and brains. Many staff members and community members volunteered and donated time and goods!

- Administrative Reports – Mrs. Barte, Mrs. Omen, and Mr. Bute updated on various building information.

ADOPTION OF AGENDA (#2017-70)

Moved by Mr. Harper and seconded by Mr. Keel that the Board adopt the agenda. The vote: Yeas - Mr. Harper, Dr. Hiss, Mr. Keel, Mr. Garman, and Mr. Doran. Approved.

APPROVAL OF MINUTES (#2017-71)

Moved by Mr. Doran and seconded by Mr. Keel that the Board approve the Minutes of Regular Meeting, July 10, 2017. The vote: Yeas - Dr. Hiss, Mr. Doran, Mr. Harper, Mr. Keel, and Mr. Garman. Approved.

REPORT OF TREASURER

MONTHLY FINANCIAL REPORTS (#2017-72)

Moved by Mr. Harper and seconded by Mr. Doran that the Board approve the Monthly Financial Reports as presented. The vote: Yeas - Mr. Garman, Mr. Keel, Dr. Hiss, Mr. Doran, and Mr. Harper. Approved.

PUBLIC PARTICIPATION

There was no public participation at this time.

ITEMS OF INTEREST

Professional Meetings

BOARD REPORT

Tolles Report – Mr. Harper – Updated information on the new Tolles Superintendent. There is also a workshop on the role of the board and superintendent relationships.

Legislative Liaison – Mr. Harper – Updated on various bills.

SUPERINTENDENT'S CONTRACT RENEWAL (#2017-73)

Moved by Mr. Harper and seconded by Dr. Hiss that the Board approve the re-employment of William Mullett as Superintendent for a five-year period effective August 1, 2018 through July 31, 2023 per the enclosed contract. The vote: Yeas – Mr. Doran, Mr. Harper, Mr. Garman, and Dr. Hiss. Nos - Mr. Keel. Approved.

SUPERINTENDENT'S REPORT

CLASSIFIED SUBSTITUTE LIST FOR 2017-2018 (#2017-74)

Moved by Mr. Harper and seconded by Mr. Droan that the Board approve the following classified substitutes for the 2017-2018 school year:

Lora Messer	Alex Scheiderer
Amanda Flowers*	Sandra Charles*
Trisha Hammp*	Rachel Walters*
Mary Lee Kile	Susan Hahn
Silvia Hall	Tara Ehrick
Tiffany Jones	Darlyn Newman
Crystal Morris	Jaci Rohner
Ed Braithwaite	Larry Sexton
Michael Combs	Wilma Lennex
Julia Harrell	Laura Nulph
Marcie Trein	

The vote: Yeas - Mr. Keel, Mr. Harper, Dr. Hiss, Mr. Garman, and Mr. Doran. Approved.

DONATIONS (#2017-75)

Moved by Mr. Doran and seconded by Mr. Harper that the Board accept the following donations:

a) $61 to Norwood's Summer Reading Program from Subway.
b) $85.50 to Norwood's Summer Reading Program from Flyer's.
c) $15 to Norwood's Summer Reading Program from McDonald's.
d) $679 to the Athletic Department from Downtown Photography.

The vote: Yeas - Mr. Garman, Dr. Hiss, Mr. Doran, Mr. Keel, and Mr. Harper. Approved.

EMPLOYMENT

MELISSA GLOVER – CAFETERIA (#2017-76)

Moved by Mr. Keel and seconded by Mr. Doran that the Board approve the employment of Melissa Glover on a one-year contract as cafeteria employee for the 2017-2018 school year effective August 21, 2017, 3.5 hrs. per day at step 0 of the adopted cafeteria salary schedule.*

*pending background checks

The vote: Yeas - Mr. Doran, Mr. Keel, Mr. Harper, Dr. Hiss, and Mr. Garman. Approved.

CHERYL LAYTON – CAFETERIA (#2017-77)

Moved by Mr. Doran and seconded by Mr. Harper that the Board approve the employment of Cheryl Layton on a one-year contract as cafeteria employee for the 2017-2018 school year effective August 21, 2017, 3.5 hrs. per day at step 0 of the adopted cafeteria salary schedule.*

*pending background checks

The vote: Yeas - Mr. Harper, Mr. Garman, Mr. Keel, Mr. Doran, and Dr. Hiss. Approved.

AMANDA ADKINS – CAFETERIA (#2017-78)

Moved by Mr. Harper and seconded by Mr. Keel that the Board approve the employment of Amanda Adkins on a one-year contract as cafeteria employee for the 2017-2018 school year effective August 21, 2017, 3.5 hrs. per day at step 0 of the adopted cafeteria salary schedule.*

*pending background checks

The vote: Yeas - Dr. Hiss, Mr. Doran, Mr. Garman, Mr. Harper, and Mr. Keel. Approved.

VALERIE HUFFMAN – SPECIAL EDUCATION AIDE (#2017-79)

Moved by Mr. Harper and seconded by Mr. Doran that the Board approve the employment of Valerie Huffman on a one-year contract as special education aide at Norwood Elementary effective August 21, 2017, seven (7) hrs. per day, salary per the adopted aide salary schedule pending verification of experience and background checks. The vote: Yeas - Mr. Doran, Mr. Harper, Mr. Keel, Dr. Hiss, and Mr. Garman. Approved.

EXTRACURRICULARS FOR 2017-2018 (#2017-80)

Moved by Mr. Harper and seconded by Mr. Doran that the Board approve the following one-year extracurricular contracts for the 2017-2018 school year:

Adam McBrayer – Volunteer M.S. Assist. Coed Soccer Coach*
Kaylee Crabtree – MS Cheerleader Advisor/Football, step 1 (1484.16)*
Kaylee Crabtree – MS Cheerleader Advisor/Basketball, step 1 (1484.16)*

*pending pupil activity permit

The vote: Yeas - Mr. Keel, Mr. Garman, Mr. Doran, Mr. Harper, and Dr. Hiss. Approved.

RESOLUTION TO ADOPT ORGANIZATIONAL CHART (#2017-81)

Moved by Mr. Doran and seconded by Mr. Harper that the Board adopt the updated Jefferson Local School District Organizational Chart as presented. The vote: Yeas - Mr. Harper, Dr. Hiss, Mr. Keel, Mr. Garman, and Mr. Doran. Approved.

RESIGNATIONS (#2017-82)

Moved by Mr. Doran and seconded by Mr. Keel that the Board accept the following resignations as requested:

a) Annette DeFrank as Special Education Aide effective August 21, 2017.

b) Jerry Ortlieb as School Bus Driver effective August 21, 2017.

c) Linda McGraw as School bus Driver effective August 21, 2017.

The vote: Yeas - Dr. Hiss, Mr. Doran, Mr. Harper, Mr. Keel, and Mr. Garman. Approved.

APPOINTMENT TO HURT BATTELLE LIBRARY BOARD – B. BIRKAS (#2017-83)

Moved by Mr. Doran and seconded by Dr. Hiss that the Board approve the appointment of Barbara Birkas to fulfill the unexpired term of Susan Maggard who resigned from the Hurt Battelle Memorial Library Board of Trustees. Ms. Birkas' term will expire December 31, 2018. The vote: Yeas - Mr. Garman, Mr. Keel, Dr. Hiss, Mr. Doran, and Mr. Harper. Approved.

ADJOURNMENT

Moved by Mr. Harper and seconded by Mr. Keel that the Board adjourn the meeting at 7:50 p.m. The vote: Yeas - Mr. Doran, Mr. Harper, Mr. Garman, Dr. Hiss, and Mr. Keel. Meeting Adjourned.

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President

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Treasurer