Read IPDP information first ODE Sends Complete IPDP plan (Select a minimum of three goals - one in each area) By April 15th the year following the issuance If approved date of the certificate the educator should verification sent send two copies to the LPDC to ODE committee.(Keep the original in the If after two years of issuance of the certificate/license the LPDC professional development 3 ring binder.) should review the IPDC. On April 15th, of the expiration of certificate/ license the plan should be completed. (Save all documentation) 6 sem. hours or 18 CEU's. LPDC verifies completion or LPDC approves non-completion or non-approves (approves or non-approves) LPDC notifies of approval or non-approval Upon completion of IPDP you should submit: If non-approved, third partyreview a.) evaluation form consisting of b.) supporting documentation by April 15th three district If non-approved, renewal year educators. A final revise decision is made to approve or not If non-approved may submit a approve. written appeal to LPDC chair. (see bylaws for the timeline) Reconsideration: Educator presents his/her position RESUBMIT to LPDC. (see bylaws for timeline)

Writing, Submitting and Completing Your IPDP